

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on June 9th, 2026, at 6pm.

Members: Nancy Bormann, Marisa Kack, Susan Cram, Diana Fliss

Absent: Rick Bueltel

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Matt Wagner
Nathan Kinner

Virtually Attending:
Tricia Groenhoff
Andrew
Caller 01

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Cram to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

The council minutes from the May 19th meeting were reviewed. A motion was made by Fliss and seconded by Kack to approve the minutes. All voted in favor. None voted against. The motion was carried.

The airport board was discussed. Per ordinance, it states the board should consist of 5 members. One of which should be the City Administrator, two members should have aviation experience, one member should also be a member of the Canby EDA, and one member should be selected at large. Currently, the board consists of Bonnie Merritt, Matt Wagner, Diana Fliss, Susan Cram, Tony Hentges, Dan Lutgen, and Dan Buseth. After discussion, a motion was made by Kack and seconded by Fliss to remove Susan Cram and appoint Rick Bueltel to the airport board. All voted in favor. None voted against. The motion was carried.

Matt Wagner provided information regarding the Flights & Kites Festival on June 21st.

Nathan Kinner with Kinner & Company was present to discuss the 2025 Audit. A clean audit was received for the 2025 Audit. A motion was made by Fliss and seconded by Cram to approve the 2025 Audit. All voted in favor. None voted against. The motion was carried.

Resolution 2026-06-09-1 was reviewed. A motion was made by Fliss and seconded by Kack to approve Resolution 2026-06-09-1. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY

RESOLUTION NO. 2026-06-09-1

A RESOLUTION ACCEPTING RESIGNATION AND DECLARING A VACANCY

Whereas, Nancy Bormann has resigned as Mayor of the City of Canby,

Whereas, City of Canby Charter Chapter 2, Section 2.05 prescribes the procedure to be taken upon resignation of an elected official,

Therefore be it resolved, that the elective office of Mayor of the City of Canby is hereby declared to be vacant, and the council shall forthwith appoint an eligible person to fill the vacancy until the regular election occurring in 2026.

Passed by the Council of the City of Canby on this 9th day of June 2026.

President Pro Tem

Attest by:

City Administrator

Council and mayor pay was discussed. After discussion, a motion was made by Cram and seconded by Kack to increase the council pay from \$1,200 to \$1,800 and mayor pay from \$2,400 to \$3,600. The updated ordinance will be introduced at the next meeting. Cram and Kack voted in favor. Fliss voted against. The motion was carried.

Resolution 2026-06-09-2 was reviewed. A motion was made by Fliss and seconded by Kack to approve Resolution 2026-06-09-2. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2026-06-09-2

A RESOLUTION ACCEPTING DONATION

WHEREAS, the City Council of Canby encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Canby, and

WHEREAS, monies have been donated to be used by the City for Canby Theater Restoration Projects

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS by the Canby City Council of the City of Canby, County of Yellow Medicine, Minnesota:

1. The donations hereby are accepted by the City of Canby and shall be used by the City for Canby Theater Restoration Projects

2. That the City Administrator is authorized and directed to make the appropriate revenue and expenditure budget adjustments as needed to reflect this donation and intended use.

BE IT FURTHER RESOLVED that the City sincerely thanks the anonymous donor for their generous donations.

ADOPTED this 9th day of June 2026.

Nancy Bormann, President Pro Tem

ATTEST:

Bonnie Merritt, City Administrator

Resolution 2026-06-09-3 was reviewed. A motion was made by Cram and seconded by Kack to approve Resolution 2026-06-09-3. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2026-06-09-3

A RESOLUTION ACCEPTING DONATION

WHEREAS, the City Council of Canby encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Canby, and

WHEREAS, monies have been donated by the family of Jerry Baer

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS by the Canby City Council of the City of Canby, County of Yellow Medicine, Minnesota:

1. The contribution hereby is accepted by the City of Canby and shall be used towards a memorial bench in memory of Jerry Baer
2. That the City Administrator is authorized and directed to make the appropriate revenue and expenditure budget adjustments as needed to reflect this donation and intended use.

BE IT FURTHER RESOLVED that the City formally accepts these funds to be used for a park bench donation in memory of Jerry Baer. The park bench is to be placed at Central Park.

ADOPTED this 9th day of June 2026.

Nancy Bormann, President Pro Tem

ATTEST:

Bonnie Merritt, City Administrator

An application for a temporary liquor license from the YMC Fair Association was reviewed. A motion was made by Kack and seconded by Cram to approve the temporary liquor license for July 23rd-25th providing they submit an updated liquor license insurance certificate. All voted in favor. None voted against. The motion was carried.

May vendor transactions were reviewed. A motion was made by Fliss and seconded by Cram to approve the vendor transactions in the amount of \$368,433.02. All voted in favor. None voted against. The motion was carried.

An administrator's report was provided.

A motion was made by Kack and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, President Pro Tem

Bonnie Merritt, City Administrator