

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on February 11<sup>th</sup>, 2026, at 6pm.

Members: Nancy Bormann, Marisa Kack, Susan Cram, Diana Fliss

Absent: Rick Bueltel

Visitors: Bonnie Merritt, City Administrator  
Thalia Sik, Administrative Secretary  
Gerald Boulton, City Attorney  
Josh Van Klompenburg  
John Meyer  
Thane Hacker  
Chance Anseeuw  
Derrick Ruether

Virtually Attending:  
Andrew

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Cram to approve the agenda with the addition of a temporary liquor license for St. Peter's and fire department information. All voted in favor. None voted against. The motion was carried.

The council minutes from the January 14<sup>th</sup> meeting were reviewed. A motion was made by Fliss and seconded by Kack to approve the minutes. All voted in favor. None voted against. The motion was carried.

Seasonal help for the public works department and the seasonal CSO officer position was discussed. A motion was made by Fliss and seconded by Cram to approve advertising the seasonal public works positions and allowing the CSO officer to cover ordinance violations during the time the police chief is out on medical leave due to the police department being fully staffed. All voted in favor. None voted against. The motion was carried.

Information regarding the well pumps was provided.

John Meyer was present to discuss a potential tax abatement in the Canby Industrial Park (Lot 4 Block 2) due to an individual being interested in building an automotive shop. Council approved John Meyer to move forward with the next step to the tax abatement.

Resolution 2026-2-11-1 was presented. A motion was made by Cram and seconded by Kack to approve Resolution 2026-2-11-1. All voted in favor. None voted against. The motion was carried.

**CITY OF CANBY, MINNESOTA**  
**RESOLUTION NO. 2026-2-11-1**  
**A RESOLUTION APPROVING REQUIRED PLANS AND CERTIFICATIONS FOR THE**  
**SMALL CITIES DEVELOPMENT PROGRAM**

WHEREAS the City of Canby is participating in the Minnesota Department of Employment and Economic Development’s Small Cities Development Program (SCDP); and

WHEREAS, to comply with program requirements and ensure the lawful and equitable administration of SCDP funds, the City must adopt and implement certain federal and state-mandated policies and plans.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canby, Minnesota:

1. The City hereby approves and adopts the following plans and certifications, as presented and attached hereto:
  - Section 3 Plan.
  - Excessive Force Policy.
  - Drug-Free Workplace Certification.
  - Residential Anti-Displacement and Relocation Assistance Plan.
  - Program Income Plan.
  - Fair Housing Plan.
2. The City Administrator is authorized and directed to maintain copies of the approved plans and make them available for public inspection as required.
3. The Mayor and City Administrator are further authorized to sign all related documentation and take any additional actions necessary to implement and enforce the approved policies and ensure compliance with SCDP requirements.

Adopted by the City Council of the City of Canby, Minnesota, this 11<sup>th</sup> day of February 2026.

Mayor: \_\_\_\_\_

City Administrator: \_\_\_\_\_

Resolution 2026-2-11-2 was presented. A motion was made by Fliss and seconded by Cram to approve Resolution 2026-2-11-2. All voted in favor. None voted against. The motion was carried.

**RESOLUTION NO. 2026-2-11-2**

**A RESOLUTION APPROVING A MINNESOTA HISTORICAL SOCIETY LEGACY GRANT AGREEMENT FOR THE CANBY THEATRE**

WHEREAS, the **City of Canby, Minnesota** owns the historic **Canby Theatre**, constructed in 1939, which is a significant cultural and historic resource within the community; and

WHEREAS, the Canby Theatre is a contributing property within the Canby Commercial Historic District and is eligible for preservation assistance under Minnesota Historical Society (MNHS) grant programs; and

WHEREAS, the City of Canby applied for funding through the **Minnesota Historical Society Historic Preservation Legacy Grant Program**, funded by the Arts and Cultural Heritage Fund of the Clean Water, Land and Legacy Amendment; and

WHEREAS, the Minnesota Historical Society has awarded the City of Canby a Legacy grant in the amount of **\$98,400** to support preservation and rehabilitation activities at the Canby Theatre; and

WHEREAS, the grant-funded work will be completed in accordance with the **Secretary of the Interior's Standards for the Treatment of Historic Properties** and MNHS Historic Preservation Office requirements, and will include the **construction and installation of historically accurate replicas of the original ticket booth, exterior doors, and movie poster display frames**, consistent with the building's original design and materials; and

WHEREAS, acceptance of the grant requires execution of a formal grant agreement with the Minnesota Historical Society, including compliance with all applicable reporting, documentation, reimbursement, and preservation covenant requirements; and

WHEREAS, the City Council has reviewed the grant award and determines that acceptance of the Minnesota Historical Society Legacy grant is in the best interest of the City and supports long-term preservation of this historic asset.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canby, Minnesota, that:

1. The City Council hereby accepts the Minnesota Historical Society Historic Preservation Legacy grant in the amount of **\$98,400** for preservation improvements to the Canby Theatre.
2. The City Council authorizes the Mayor and City Administrator to execute the MNHS grant agreement and any related documents required to carry out the project, subject to review by the City Attorney if required.
3. The City Council authorizes the City Administrator and designated project consultants to administer the grant in compliance with MNHS Legacy Grant Program requirements, including preservation standards, financial documentation, and reporting obligations.
4. Any required local match, cash contribution, or in-kind contribution shall be provided in accordance with the approved project budget and grant agreement.
5. The City commits to maintaining the improvements and complying with any preservation covenant or long-term stewardship obligations required under the MNHS grant agreement.

Adopted by the City Council of the City of Canby, Minnesota, this 11th day of February **2026**.

**CITY OF CANBY, MINNESOTA**

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Mayor

ATTEST:

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City Administrator

Resolution 2026-2-11-3 was reviewed. A motion was made by Fliss and seconded by Kack to approve Resolution 2026-2-11-3. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY  
RESOLUTION NO. 2026-02-11-3

A Resolution Authorizing Lawful Gambling

WHEREAS Canby Fire Department Relief Association has applied to Minnesota Gambling Control Board for a premises permit to conduct one-day off-site gambling at the hereinafter named location in the City of Canby; and

WHEREAS Local approval of the location is required before such permit shall be issued:

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANBY That the premises permit of Canby Fire Department Relief Association to conduct one-day off-site gambling at the following date and location is hereby approved:

April 18, 2026

Canby Fire Hall  
312 1<sup>st</sup> Street East  
Canby MN 56220

Adopted by the City Council of the City of Canby on this 11th day of February 2026.

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Mayor

Attest:

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City Administrator

A motion was made by Fliss and seconded by Kack to approve a temporary liquor license for the Canby Fire Department steak fry on April 18<sup>th</sup>. A motion was made by Fliss and seconded by Kack to approve. All voted in favor. None voted against. The motion was carried.

A tobacco license application was received from Farmward Cooperative (previously Ag Plus). A motion was made by Fliss and seconded by Cram to approve. All voted in favor. None voted against. The motion was carried.

Vendor transactions for January were reviewed. A motion was made by Kack and seconded by Cram to approve the vendor transactions in the amount of \$504,389.40. All voted in favor. None voted against. The motion was carried.

An administrator's report was provided. The final piece of playground equipment for Central Park was ordered.

A temporary liquor license application for the St. Peter's Spring Fling event was received. A motion was made by Cram and seconded by Kack to approve the application. All voted in favor. None voted against. The motion was carried.

Chance Anseeuw was introduced as the new Canby Fire Department Fire Chief. Former Fire Chief, Derrick Ruether, was thanked for his service.

Chance Anseeuw discussed the opportunity to apply for a FEMA grant for new radios. A motion was made by Fliss and seconded by Cram to approve Karin Anderson to apply for the FEMA grant. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Fliss to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

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Nancy Bormann, Mayor

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Bonnie Merritt, City Administrator