

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on January 14th, 2026, at 6pm.

Members: Nancy Bormann, Rick Bueltel, Marisa Kack, Susan Cram, Diana Fliss

Absent: None

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Josh Van Klompenburg

Virtually Attending:
None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss and seconded by Cram to approve the agenda with the addition of a consumption and display liquor license for Lancer Lanes and a grant agreement with the MN Department of Health. All voted in favor. None voted against. The motion was carried.

The council minutes from the December 17th meeting were reviewed. A motion was made by Bueltel and seconded by Kack to approve the minutes. All voted in favor. None voted against. The motion was carried.

Council designations were discussed. A motion was made by Fliss and seconded by Cram to approve the 2026 designations with the addition of Rick Bueltel to the EDA board. All voted in favor. None voted against. The motion was carried.

**Canby City Council
Official Designations for 2026**

Name:
Diana Fliss
Gerald Boulton
Kinner & Company LTD
Canby News
First Security Bank
Co-op Credit Union
Minnesota Municipal
Money Market Fund
State Bank of Taunton
Bolton & Menk
John W. Meyer
Ehlers & Associates
Committee Designation:
Canby HRA

Designation:
Acting Mayor/Mayor Pro-tem
City Attorney
Public Accountant
Official Newspaper
Official Depository
Additional Depository

Additional Depository
Additional Depository
Engineering Firm
Financial Advisor

Council Representative:
Marisa Kack
Susan Cram

Airport Board

Diana Fliss
Susan Cram

Planning Commission

Nancy Bormann
Diana Fliss
Nancy Bormann
Rick Bueltel
Marisa Kack

EDA

REC Board

Resolution 2026-01-14-1 was reviewed. A motion was made by Fliss and seconded by Kack to approve the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2026-01-14-1
A Resolution Designating Signatories for Financial Institution
and the Powers and Limitations Thereof

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as "City", and First Security Bank Canby, hereinafter referred to as "Financial Institution" that the following resolutions are hereby adopted.

Any signatories ("Agent") listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position:

- A. Nancy Bormann, Mayor
- B. Diana Fliss, Alderman
- C. Marisa Kack, Alderman
- D. Bonnie Merritt, City Administrator
- E. Sara Wollum, Account Clerk
- F. Thalia Sik, Administrative Secretary

Signature:

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I subscribed my name and to this document on January 14th, 2026.

 Mayor

Attest:

 City Administrator

Resolution 2026-01-14-2 was reviewed. A motion was made by Fliss and seconded by Bueltel to approve the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2026-01-14-2
A Resolution Designating Signatories for Financial Institution
and the Powers and Limitations Thereof

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as "City", and Co-op Credit Union of Montevideo, hereinafter referred to as "Financial Institution" that the following resolutions are hereby adopted.

Any signatories ("Agent") listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position:

- A. Nancy Bormann, Mayor
- B. Diana Fliss, Alderman
- C. Marisa Kack, Alderman
- D. Bonnie Merritt, City Administrator
- E. Sara Wollum, Account Clerk
- F. Thalia Sik Administrative Secretary

Signature:

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the people named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I subscribed my name and to this document on January 14th, 2026.

Attest:

 City Administrator

 Mayor

Resolution 2026-01-14-3 was reviewed. A motion was made by Fliss and seconded by Bueltel to approve the resolution. All voted in favor. None voted against. The motion was carried.

**Resolution 2026-01-14-3
A Resolution Designating Signatories for Financial Institution
and the Powers and Limitations Thereof**

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as "City", and State Bank of Taunton, hereinafter referred to as "Financial Institution" that the following resolutions are hereby adopted.

Any signatories ("Agent") listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

<u>Name and Title of Position:</u>	<u>Signature:</u>
A. Nancy Bormann, Mayor	_____
B. Diana Fliss, Alderman	_____
C. Marisa Kack, Alderman	_____
D. Bonnie Merritt, City Administrator	_____
E. Sara Wollum, Account Clerk	_____
F. Thalia Sik, Administrative Secretary	_____

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the people named who have full power and lawful authority to exercise the same. In WITNESS WHEREOF, I subscribed my name and to this document on January 14th, 2026.

Mayor

Attest:

City Administrator

Utility rates were discussed. The increase for 2026 is around 4%, which is down from the 2025 increase of 5%. A motion was made by Cram and seconded by Kack to approve Resolution 2026-01-14-4. All voted in favor. None voted against. The motion was carried.

**City of Canby
Resolution 2026-01-14-4**

A Resolution Setting the Utility Rate Charges for the City of Canby for 2026

The City Council for the City of Canby does hereby ordain:

WHEREAS, the City has committed to funding its infrastructure replacement for future years through increased utility rate charges; and
WHEREAS, under the advisement of the utility rate study completed in 2021 the City is to increase its utility rates each year;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF CANBY;

The utility rate charges for the City of Canby for 2026 are updated to be as follows:

Water

Base Charge – \$19.53

Use Charge – \$0.00622 per gallon

Sewer

Base Charge – \$23.89

Use Charge – \$0.00413 per gallon

Storm Sewer

Base Charge – \$21.73

Garbage Rates

Jumbo Cans -- \$37.71

Large Cans -- \$25.45

Small Cans -- \$13.87

Passed by the City Council this 14th day of January 2026.

Attest:

Mayor

City Administrator

December 18th-31st vendor transactions were reviewed. A motion was made by Fliss and seconded by Cram to approve the vendor transactions in the amount of \$450,481.36. All voted in favor. None voted against. The motion was carried.

An administrator's report was provided.

A consumption and display permit application was received from Lancer Lanes. A motion was made by Kack and seconded by Bueltel to approve the permit application. All voted in favor. None voted against. The motion was carried.

The city was awarded a grant in the amount of \$7,900.00 from the MN Department of Health to replace security doors on the well houses. A motion was made by Bueltel and seconded by Kack to approve the agreement. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Bueltel to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

Bonnie Merritt, City Administrator