

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on December 3rd, 2025, at 6pm.

Members: Nancy Bormann, Diana Fliss, Marisa Kack, Susan Cram

Absent: None

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Brian Meyer, DGR Engineering
David Feilmeier, DGR Engineering
Sophia Hanson
Izabelle Hulzebos
Jordan DePestel
Abigal Westphal
Isaac Bollerud
Logan Hunt
Elaine Pederson
Olivia Cleveland
Pat Reed
Desmond Reppe
Rainer German
Izick Herbaugh
Tony Sik
Joan Sik
Kim Peterson
Greg Pederson
Robin Heiden

Virtually Attending:

Josh Van Klompenburg
Rick Bueltel
John Meyer

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Cram to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

The Truth in Taxation Hearing was opened.

Bonnie Merritt stated there was a modification to the levy which resulted in around a 5% increase. A few questions were asked by attendees but primarily about their home evaluation. They were advised to contact County Assessor Brian Rosenau.

The Truth in Taxation Hearing was closed after no further questions were received.

The November 19th council minutes were reviewed. A motion was made by Fliss and seconded by Kack to approve the minutes as printed. All voted in favor. None voted against. The motion was carried.

The 2026 budget was reviewed. This will be approved at the next meeting on December 17th.

Brian Meyer with DGR Engineering was present to discuss the Airport Crack Repairs & Surface Treatment Final Completion and Acceptance. A motion was made by Cram and seconded by Kack to approve the final completion. All voted in favor. None voted against. The motion was carried.

Brian Meyer also presented the final pay application for the Airport Crack Repairs & Surface Treatment project in the amount of \$35,262.96. A motion was made by Fliss and seconded by Kack to approve the final pay application. All voted in favor. None voted against. The motion was carried.

David Feilmeier with DGR Engineering presented Resolution 2025-12-03-1. A motion was made by Kack and seconded by Cram to approve the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2025-12-03-1
RESOLUTION APPROVING
STATE AIRPORT FUND GRANT AGREEMENT
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION

It is resolved by the City of Canby as follows:

- That it has applied for and been awarded a State Airport Fund grant by the Minnesota Department of Transportation, Agreement Number **1061735** (“Agreement”);
- That it hereby agrees to the terms and conditions of the Agreement; and
- That the proper signing officers are hereby authorized to execute the above-referenced agreement and any amendments thereto on behalf of the City of Canby.

Adopted by the _____ on this ____ day of _____, _____.
[GRANTEE NAME]

By:
Print Name:
Title/Date:

ATTESTATION:
(different authorized signer than above)

By:
Print Name:
Title/Date:

Chief Walker was present to discuss a contract renewal with Axon for body cameras. After discussion, a motion was made by Kack and seconded by Cram to accept the tap refresh quote in the amount of \$17,503.80 and using the Public Safety Aid funds to pay. All voted in favor. None voted against. The motion was carried.

Resolution 2025-12-03-2 was reviewed. A motion was made by Cram and seconded by Bormann to approve Resolution 2025-12-03-2. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2025-12-03-2

A RESOLUTION ACCEPTING DONATION

WHEREAS, the City Council of Canby encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Canby, and

WHEREAS, monies have been donated to be used by the City for Central Park

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS by the Canby City Council of the City of Canby, County of Yellow Medicine, Minnesota:

1. The donations hereby are accepted by the City of Canby and shall be used by the City for the Central Park Playground Renovation.
2. That the City Administrator is authorized and directed to make the appropriate revenue and expenditure budget adjustments as needed to reflect this donation and intended use.

BE IT FURTHER RESOLVED that the City sincerely thanks the community for their generous donations.

ADOPTED this 3rd day of December, 2025.

Nancy Bormann, Mayor

ATTEST:

Bonnie Merritt, City Administrator

Resolution 2025-12-03-3 was reviewed. A motion was made by Kack and seconded by Cram to approve Resolution 2025-12-03-3. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2025-12-03-3

A RESOLUTION ACCEPTING DONATION

WHEREAS, the City Council of Canby encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Canby, and

WHEREAS, monies have been donated by Class of 1989 in Memory of Denise Hanson

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS by the Canby City Council of the City of Canby, County of Yellow Medicine, Minnesota:

1. The contribution hereby is accepted by the City of Canby and shall be used towards a memorial bench in memory of Denise Hanson.
2. That the City Administrator is authorized and directed to make the appropriate revenue and expenditure budget adjustments as needed to reflect this donation and intended use.

BE IT FURTHER RESOLVED that the City formally accepts these funds to be used for a park bench donation in memory of Denise Hanson. The park bench is to be placed at Central Park.

ADOPTED this 3rd day of December, 2025.

Nancy Bormann, Mayor

ATTEST:

Bonnie Merritt, City Administrator

The city council vacancy was discussed. An application was received by Rick Bueltel to fill the vacancy. Rick Bueltel has served the city council in the past. A motion was made by Kack and seconded by Cram to appoint Rick Bueltel. All voted in favor. None voted against. The motion was carried.

November vendor transactions were reviewed. A motion was made by Bormann and seconded by Kack to approve the vendor transactions in the amount of \$836,552.65 but holding the payment to Bolton & Menk in the amount of \$8,678.50 until further discussion regarding engineering costs for the Lexington/Maple Ave N. extension project is discussed with Sheila Krohse. All voted in favor. None voted against. The motion was carried.

An administrator's report was provided.

A motion was made by Kack and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

Bonnie Merritt, City Administrator