

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on September 9th, 2025, at 6pm.

Members: Nancy Bormann, Susan Cram, Diana Fliss, Denise Hanson, Marisa Kack

Absent: None

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Larry Duis
Benjamin Schrunk

Virtually Attending:

Josh Van Klompenburg

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Cram to approve the agenda with the addition of a warranty deed transfer for property to the Canby HRA and the hiring of Police Officer David Clobes. All voted in favor. None voted against. The motion was carried.

The council minutes from August 12th meeting were reviewed. A motion was made by Fliss and seconded by Cram to approve the minutes from the August 12th meeting. All voted in favor. None voted against. The motion was carried.

Allison Broesder with the Canby Public Library was present to provide a library recap. Allison shared different summer programs that they hosted and provided some stats for 2025 YTD. Circulation and foot traffic appeared to be lower, but program participation was up. The library will continue to do more programs throughout the rest of the year.

Resolution 2025-09-09-1 was received. A motion was made by Fliss and seconded by Hanson to approve Resolution 2025-09-09-1. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2025-09-09-1

A RESOLUTION ACCEPTING DONATION

WHEREAS, the City Council of Canby encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Canby, and

WHEREAS, a 2025 Can Am Defender DH10 LTD has been donated by the Canby Firemen's Relief Association.

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS by the Canby City Council of the City of Canby, County of Yellow Medicine, Minnesota:

1. The donation of a 2025 Can Am Defender HD10 LTD is hereby accepted by the City of Canby and shall be used by the City for the Canby Fire Department.

ADOPTED by Canby City Council on this 9th day of September 2025.

Nancy Bormann, Mayor

ATTEST:

Bonnie Merritt, City Administrator

Larry Duis with the Canby Fire Department presented 2 quotes for lighting upgrade on the 1994 rescue truck. After discussion, a motion was made by Hanson and seconded by Cram to approve the quote from Heiman Fire Equipment in the amount of \$29,010.00 and will be paid with the Public Safety Aid money that was received in 2023. All voted in favor. None voted against. The motion was carried.

Larry Duis informed council that the Fire Department received a 50/50 matching grant from the MN DNR for \$7,700.00. The Fire Department would have to pay \$3,850.00 and the DNR would match \$3,850.00. The items they would like to purchase with this grant would be a floating pump and a deck gun. The purchase of another radio was also discussed. A motion was made by Fliss and seconded by Kack to approve the purchase of another radio, a deck gun, and a floating pump. All items will be paid for with the Public Safety Aid money. All voted in favor. None voted against. The motion was carried.

The Canby Airport Maintenance and Operations Grant Agreement for 2026 and 2027 was reviewed. Each fiscal year, the city will be obligated \$29,618.32 to reimburse eligible costs for the airport. A motion was made by Kack and seconded by Hanson to approve the agreement. All voted in favor. None voted against. The motion was carried.

The 2026 Preliminary Budget was discussed. City Administrator Bonnie Merritt stated there was an increase in health insurance of 12.24%. the budget will be discussed further at the next council meeting.

October council meeting dates were set to Wednesday, October 8th and Wednesday, October 22nd.

An administrator's report was provided.

August vendor transactions were reviewed. A motion was made by Hanson and seconded by Fliss to approve the vendor transactions in the amount of \$1,414,605.76. All voted in favor. None voted against. The motion was carried.

A warranty deed for Lot 6, Subdivision of Outlot A of 1944 Addition was reviewed. A motion was made by Cram and seconded by Fliss to approve the deed that warrants the Canby HRA the real property. All voted in favor. None voted against. The motion was carried.

A motion was made by Cram and seconded by Kack to approve the hiring of Police Officer David Clobes with a tentative start date of October 8th, 2025. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Kack to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

Bonnie Merritt, City Administrator