

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on October 22nd, 2025, at 6pm.

Members: Nancy Bormann, Diana Fliss, Marisa Kack

Absent: Susan Cram, Denise Hanson

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Josh Walker
Levi Fairchild
Amya Verhelst
Sierra Duis
Joelle Otto
Rona Engesmoe
Elizabeth Daniels
James Kamrath

Virtually Attending:
Josh Van Klompenburg

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Fliss to approve the agenda with the addition of Resolution 2025-10-22-02. All voted in favor. None voted against. The motion was carried.

The council minutes from October 8th meeting were reviewed. A motion was made by Kack and seconded by Fliss to approve the minutes from the October 8th meeting. All voted in favor. None voted against. The motion was carried.

Chief Walker was present to discuss the police department garage. Chief Walker would like to convert the space on the back side of city hall that was once the fire hall into a garage for the police department. Currently, this space is utilized for storing old city records, the police department evidence room, and library storage. Chief Walker also discussed the idea of purchasing a forfeited property located at 201 Oscar Ave N. which will be up for auction. There is a house on the property which would need to be demolished, and the garage would need siding and shingles. After discussion, a motion was made by Fliss and seconded by Kack to move forward with converting the old fire hall on the back side of city hall into a garage conditional on keeping all records and storage on-site and the project to be completed in 2025. All voted in favor. None voted against. The motion was carried.

Resolution 2025-10-22-1 Past Due Billings was reviewed. A motion was made by Kack and seconded by Fliss to approve the resolution. All voted in favor. None voted against. The motion was carried.

RESOLUTION 2025-10-22-1

**A RESOLUTION CERTIFYING PAST DUE BILLINGS TO THE YELLOW MEDICINE COUNTY
AUDITOR FOR COLLECTION WITH PROPERTY TAXES**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed certification for unpaid charges for various services from the City of Canby; and **WHEREAS**, such proposed list of customers who have delinquent charges, a copy of which is hereby attached as Exhibit 1 and made

a part hereof, is hereby accepted and shall constitute the certification against the parcels named herein.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Canby Minnesota, does certify for collection by the Yellow Medicine County Auditor the delinquent accounts as listed on Exhibit 1.

ADOPTED this 22nd day of October.

Nancy Bormann, Mayor

ATTEST:

City Administrator

Pay application #1 for the airport pavement crack repairs and surface treatment project was reviewed. A motion was made by Fliss and seconded by Kack to approve the pay request in the amount of \$245,013.81 to Fahrner Asphalt Sealers, LLC. All voted in favor. None voted against. The motion was carried.

A 3-year extension for all current farm lease renters was discussed. All current renters are interested in an extension. A motion was made by Fliss and seconded by Kack to approve the extensions. All voted in favor. None voted against. The motion was carried.

Resolution 2025-10-22-02 was reviewed. A motion was made by Fliss and seconded by Kack to approve Resolution 2025-10-22-02. All voted in favor. None voted against. The motion was carried.

**RESOLUTION NO. 2025-10-22-02
RESOLUTION DECLARING THAT A VACANCY EXISTS ON
THE CANBY CITY COUNCIL**

WHEREAS, Councilmember, Denise Hanson has passed away on October 12, 2025, and

WHEREAS, the Canby City Council must determine and declare that a vacancy exists on the City Council, and

WHEREAS, by Minnesota Statute 351.01 (1), the Canby City Council may fill this position by appointment, and

WHEREAS, by Minnesota Statute 351.06 this appointment shall last until December 31, 2026, and

WHEREAS, by the City Council of the City of Canby, that the Council declares a vacancy to exist in the office of the Councilmember by virtue of Councilmember Denise Hanson's death. Said vacancy will be filled in accordance with State Statute in a timely manner, and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Canby hereby accepts Councilmembers Denise Hanson's vacancy as a member of the City Council and declares that a vacancy exists on the Council until the next regular election effective December 31, 2026.

Passed and adopted this 22nd day of October 2025.

CITY COUNCIL
CITY OF CANBY

Nancy Bormann
Mayor

ATTEST:

Bonnie Merritt
City Administrator

An administrator's report was provided. Bonnie Merritt provided the council with a CIP that runs through 2030.

Bonnie Merritt presented 3 different playground equipment plans for Central Park. A motion was made by Kack and seconded by Fliss to approve the purchase of playground equipment from Finnegan Playground Adventures. All voted in favor. None voted against. The motion was carried.

Bonnie Merritt also requested permission to advertise the old Central Park playground equipment for sealed bids. A motion was made by Kack and seconded by Bormann. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Kack to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

Bonnie Merritt, City Administrator