

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on August 12th, 2025, at 6pm.

Members: Nancy Bormann, Susan Cram, Diana Fliss, Denise Hanson, Marisa Kack

Absent: None

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Derrick Ruether
Larry Duis
Dave Verhelst
Benjamin Schrunk
Mitch Virnig

Virtually Attending:
Josh Van Klompenburg
Caller 01
Andrew

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Cram to approve the agenda with the addition of the appointment of Larry Hulzebos to the Planning Commission board and information from a letter received from the League of MN Cities. All voted in favor. None voted against. The motion was carried.

The council minutes from July 15th meeting were reviewed. A motion was made by Fliss and seconded by Kack to approve the minutes from the July 15th meeting. All voted in favor. None voted against. The motion was carried.

The Planning Commission recommendation for 2 illuminated signs for Sanford was presented. An application was received for 2 illuminated signs to be placed on the Robert Salmon Center (old Schott's building) located at 104 11th Street East. A motion was made by Hanson and seconded by Fliss to approve the recommendation. All voted in favor. None voted against. The motion was carried.

The Planning Commission recommendation for 2 aluminum signs for the Canby Sportsman's Club was presented. An application was received for 2 aluminum signs to be placed on a post by the old wastewater treatment building and the corner of Ring Ave N. and Fairgrounds Street West by the YMC horse barn. A motion was made by Kack and seconded by Hanson to approve the recommendation contingent on approval by Yellow Medicine County. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Cram to approve Ordinance #298 Midcontinent Franchise Agreement. All voted in favor. None voted against. The motion was carried.

Bolton & Menk pay request #2 was reviewed. A motion was made by Fliss and seconded by Cram to approve pay request #2 for the Lexington and Maple extension project in the amount of \$265,966.94. All voted in favor. None voted against. The motion was carried.

A change order was presented by Mitch Virnig with Bolton & Menk in the amount of \$14,900.00 for the Maple extension project. This change order would allow 3 additional sewer and water services to be installed and would be reimbursed by the purchaser of the lot. A motion was made by Fliss and seconded by Hanson to approve the change order with the reimbursement made to the city by the purchaser of the lot in the amount of \$14,900.00. All voted in favor. None voted against. The motion was carried.

Derrick Ruether was present to discuss the sale of the grain vac rescue trailer and the purchase of a larger rescue trailer. Derrick stated the trailer that was recently purchased does not fit all their rescue equipment, so they want something larger to accommodate the equipment. They are looking at a 2020 8.5x20' plus v nose enclosed trailer from Renville Sales with a list price of \$8,650.00. A motion was made by Fliss and seconded by Hanson to approve the purchase of a larger trailer and allow advertising of the old trailer with all funds to go through the city. This motion was contingent on previous equipment documentation and funds to be submitted to the city prior to the purchase and sale. All voted in favor. None voted against. The motion was carried.

The City Administrator contract between the city and Bonnie Merritt was reviewed. A motion was made by Cram and seconded by Kack to approve the City Administrator contract between the city and Bonnie Merritt with the removal of ½ Good Friday and ½ New Years Eve from the paid holiday list to reflect the same paid holiday schedule as the other employee contracts. All voted in favor. None voted against. The motion was carried.

The Central Park playground project was discussed. City Administrator Bonnie Merritt shared the city has received \$30,770.00 in donations/pledges so far for this project. A request was made by City Administrator Bonnie Merritt to use the following funds towards the project: contributions to date \$30,770.00, John Swenson Bequest \$56,110.14, rebates received for the lighting upgrade done at the Lake Sylvan ball field and horseshoe court from Otter Tail Power Company \$14,967.50, excess park capital budget \$10,500.00 with a grand total of \$112,347.64. A motion was made by Kack and seconded by Hanson to approve this request. All voted in favor. None voted against. The motion was carried.

The September 2025 Council Meeting dates were set to September 9th and September 23rd.

An administrator's report was provided.

July vendor transactions were reviewed. A motion was made by Hanson and seconded by Fliss to approve the vendor transactions in the amount of \$471,671.73. All voted in favor. None voted against. The motion was carried.

A City of Canby board member interest form was received from Larry Hulzebos to fill a vacancy on the Planning Commission board. A motion was made by Fliss and seconded by Cram to appoint Larry Hulzebos to the Planning Commission board. All voted in favor. None voted against. The motion was carried.

Mayor Bormann shared information from a letter received from the League of Minnesota Cities. Representative Chris Swedzinski, who represents this city at the state legislature, has been selected as the LMC Legislator of Distinction for 2025. The League's Board of Directors recognized a total of 28 legislators this year, including 16 House members and 12 Senate members, for their actions and leadership on wide variety of legislative issues of importance to cities across the state.

A motion was made by Kack and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

Bonnie Merritt, City Administrator