

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on June 17<sup>th</sup>, 2025, at 6pm.

Members: Marisa Kack, Susan Cram, Diana Fliss, Denise Hanson

Absent: Nancy Bormann

Visitors: Bonnie Merritt, City Administrator  
Thalia Sik, Administrative Secretary  
Gerald Boulton, City Attorney  
Nathan Kinner

Virtually Attending:  
Josh Van Klompenburg

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Cram to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

The council minutes from the June 3<sup>rd</sup> meeting were reviewed. A motion was made by Cram and seconded by Kack to approve the June 3<sup>rd</sup> minutes. All voted in favor. None voted against. The motion was carried.

Nathan Kinner with Kinner & Company was present to discuss the 2024 Audit. The 2024 audit was presented fairly. There was a total of 4 findings of which 3 of 4 were repeated findings and 1 was a new finding. A motion was made by Hanson and seconded by Cram to approve the 2024 audit with 2 corrections to be made. All voted in favor. None voted against. The motion was carried.

A Midco Franchise Agreement was reviewed. The current franchise agreement is set to expire in October 2025. Currently, the franchise fee is 3%. After reviewing options, the council requested to change the franchise fee to 5% and cancel the 4 free accounts (Canby High School, Canby Elementary School, City of Canby, and City of Canby Fire Hall). These changes will be made to the agreement, and an updated ordinance and agreement will be presented at a future meeting.

An administrator's report was provided. City administrator Bonnie Merritt informed the council that an RFP for Auditor's was sent out with a deadline of July 10<sup>th</sup>. Staff are working on the state auditor's report, and the city received the final payment of \$32,000 for the Airport ARPA Covid grant.

A motion was made by Kack and seconded by Hanson to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

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Diana Fliss, Acting Mayor

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Bonnie Merritt, City Administrator

