

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on June 3rd, at 6pm.

Members: Nancy Bormann, Marisa Kack, Susan Cram, Diana Fliss

Absent: Denise Hanson

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
John Meyer
Sheila Krohse
Mitch Virnig
Tony Hentges
Paul Anderson
Pat Stanley
Matt Wagner
Josh Van Klompenburg

Virtually Attending:
None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss and seconded by Kack to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

The council minutes from the May 6th meeting were reviewed. A motion was made by Fliss and seconded by Cram to approve the May 6th minutes. All voted in favor. None voted against. The motion was carried.

Sheila Krohse and Mitch Virnig with Bolton & Menk were present to discuss the bid tabulation for the Lexington and Maple Ave N project. There was a total of 9 bids that ranged from \$550,947.07 to \$719,597.62 with the low bid submitted by A & C Excavating LLC from Marshall, MN. A motion was made by Cram and seconded by Kack to approve the lowest bid submitted by A & C Excavating LLC. All voted in favor. None voted against. The motion was carried.

Due to the bids coming in over the \$500,000 budget, a motion was made by Fliss and seconded by Kack to approve moving excess funds of \$33,000 from the street department fund to assist in covering expenses along with using \$30,000 from the Small Cities Assistance funds. The additional expenses would come from reserves. All voted in favor. None voted against. The motion was carried.

John Meyer was present to discuss the final phase of the Canby Theater restoration project. This final stage focuses on completing essential exterior restoration elements that will return the theater's Main Street façade to its original historic appearance, in full alignment with the Secretary of the Interior's Standards for the Treatment of Historic Properties. The total estimated

cost of this final phase is \$72,540. There is \$40,000 in the 2025 city budget for this project. A motion was made by Fliss and seconded by Cram to allow John Meyer to move forward with a grant application for this project. All voted in favor. None voted against. The motion was carried.

John Meyer informed the council that TIF 1-4 has officially been closed. A motion was made by Fliss and seconded by Kack to use this excess money to make all bond payments for the \$500,000 General Obligation Improvement Bonds, Series 2025A and to open a debt service fund for the proceeds received for GOIB, Series 2025A. All voted in favor. None voted against. The motion was carried.

Matt Wagner was present to discuss his position as airport manager. After further discussion and reviewing the updated job description, a motion was made by Fliss and seconded by Cram to approve the updated job description and approve a waiver of hangar rent during Matt Wagner's duration of being a city employee. All voted in favor. None voted against. The motion was carried.

Due to Matt Wagner's previous position being a contractual service, a motion was made by Fliss and seconded by Kack to move his salary from contractual services to salaries. All voted in favor. None voted against. The motion was carried.

Resolution 2025-06-03-1 was reviewed. A motion was made by Kack and seconded by Cram to approve Resolution 2025-06-03-1. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2025-06-03-1

A RESOLUTION ACCEPTING DONATION.

WHEREAS, the City Council of Canby encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Canby, and

WHEREAS, monies have been donated by donors listed on the list attached

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS by the Canby City Council of the City of Canby, County of Yellow Medicine, Minnesota:

1. The contribution in the amount of \$51,953.00 is hereby accepted by the City of Canby and shall be used by the City for the Canby Fire Department Grain Vac Rescue Equipment.
2. That the City Administrator is authorized and directed to make the appropriate revenue and expenditure budget adjustments as needed to reflect this donation and intended use.

BE IT FURTHER RESOLVED that the City sincerely thanks these donors for their generous donations.

ADOPTED this 3rd day of June 2025.

Nancy Bormann, Mayor

ATTEST:

Bonnie Merritt, City Administrator

A motion was made by Cram and seconded by Kack to approve an outdoor dance permit for Heroes for June 13th and June 14th, 2025. All voted in favor. None voted against. The motion was carried.

May 2025 vendor transactions were reviewed. A motion was made by Fliss and seconded by Cram to approve the May vendor transactions in the amount of \$363,896.78. All voted in favor. None voted against. The motion was carried.

An administrator's report was provided. City administrator Bonnie Merritt shared additional pickleball lines were added to the tennis court, new softball lighting was installed at Lake Sylvan, and a new floating dock was scheduled to be installed in a couple days.

A motion was made by Kack and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

ATTEST:

Bonnie Merritt, City Administrator