

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on March 19th, 2025, at 6pm.

Members: Nancy Bormann, Marisa Kack, Susan Cram, Denise Hanson, Diana Fliss

Absent: None

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Josh Van Klompenburg
Derek Snyder

Virtually Attending:
None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Hanson to approve the agenda with the addition of Resolution 2025-03-19-2 and airport information. All voted in favor. None voted against. The motion was carried.

The council minutes from the March 5th meeting were reviewed. A motion was made by Kack and seconded by Hanson to approve the March 5th minutes. All voted in favor. None voted against. The motion was carried.

The Airport Equipment Grant Agreement was reviewed. A motion was made by Hanson and seconded by Kack to approve the airport agreement for a new Ferris IS 6200 72" Zero Turn Mower in the total amount of \$32,500.00 with the state share being 75% (\$24,375.00) and city share being 25% (\$8,125.00). All voted in favor. None voted against. The motion was carried.

Resolution 2025-03-19-1 was reviewed. A motion was made by Cram and seconded by Hanson to adopt resolution 2025-03-19-1. All voted in favor. None voted against. The motion was carried.

RESOLUTION 2025-03-19-1

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Canby as follows:

1. That the state of Minnesota Agreement No. 1059516,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A8702-43 at the Canby Municipal Airport is accepted.
2. That the _____ and _____ are
(Title) (Title)
authorized to execute this Agreement and any amendments on behalf of the
City of Canby.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

A temporary liquor license from the Canby Fire Department was requested. A motion was made by Fliss and seconded by Cram to approve the application for the event on April 26th. All voted in favor. None voted against. The motion was carried.

April meeting dates were discussed. The next meeting dates have been set to April 2nd, April 23rd, and May 6th.

An administrator's report was provided. Bonnie stated the city will be applying for a DNR grant for new playground equipment at Central Park and would need a resolution to do so. Resolution 2025-03-19-2 was reviewed. A motion was made by Hanson and seconded by Cram to adopt Resolution 2025-03-19-2. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
Resolution No. 2025-03-19-2

BE IT RESOLVED that City of Canby act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 3/28/2025 and that City Administrator, Bonnie Merritt, is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of City of Canby.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that City of Canby has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that City of Canby has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that City of Canby has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, City of Canby may enter into an agreement with the State for the above-referenced project, and that City of Canby certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the City of Canby is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of CITY OF CANBY on 03/19/2025.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title)

(Date)

(Title)

(Date)

The council was informed about a charge from DGR Engineering that could occur for approximately \$3,000.00 for follow-up work on airport funds.

A motion was made by Hanson and seconded by Cram to go into closed session per MN Stat § 13D.05, subd. 3(c) – Potential Sale/Offer of Part of E1/2NE1/4-3-114-45. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

ATTEST:

Bonnie Merritt, City Administrator