

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on March 5<sup>th</sup>, 2025, at 6pm.

Members: Nancy Bormann, Marisa Kack, Susan Cram, Denise Hanson

Absent: Diana Fliss

Visitors: Bonnie Merritt, City Administrator  
Thalia Sik, Administrative Secretary  
Gerald Boulton, City Attorney  
Josh Van Klompenburg  
Krystle Thovson  
Derrick Ruether  
Josh Walker  
Ben Schrunk  
Brady Paulsen  
John Crowley  
Daniel VanDerostyne  
Jason Hoffman  
Adam Grengs  
Chance Anseeuw

Virtually Attending:  
John Meyer

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Hanson and seconded by Cram to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

The council minutes from the February 19<sup>th</sup> meeting were reviewed. A motion was made by Kack and seconded by Hanson to approve the February 19<sup>th</sup> minutes. All voted in favor. None voted against. The motion was carried.

Resolution 2025-03-05-01 was presented. A motion was made by Hanson and seconded by Cram to approve the resolution. All voted in favor. None voted against. The motion was carried.

**Resolution Ordering Improvement and Preparation of Plans  
Resolution No. 2025-03-05-1**

WHEREAS, a certain letter/petition requesting the improvement for the extension of Maple Avenue and Lexington Avenue was duly presented to the council on November 6, 2024 by the property owners, and

WHEREAS, pursuant to council action November 6, 2024, a report has been prepared by Bolton & Menk with reference to the improvement, proposed Improvement No. 11-6-2024, and this report was received by the council on November 6, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CANBY, MINNESOTA:

1. The council finds and determines that said letter/petition was signed by all owners of real property abutting upon the street(s) named as the location of the improvement.

2. Such improvement is hereby ordered as proposed in the council resolution adopted March 5, 2025.
3. Bolton & Menk are hereby designated as the engineer for this improvement, Improvement No. 11-6-2024. They shall prepare plans and specifications for the making of such improvement.
5. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.

Adopted by the council March 5, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

Resolution 2025-03-05-02 was reviewed. A motion was made by Kack and seconded by Cram to approve the resolution. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY  
RESOLUTION NO. 2025-03-05-2

A Resolution Authorizing Lawful Gambling

WHEREAS Canby Fire Department Relief Association has applied to Minnesota Gambling Control Board for a premises permit to conduct one-day off-site gambling at the hereinafter named location in the City of Canby; and

WHEREAS Local approval of the location is required before such permit shall be issued:

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANBY That the premises permit of Canby Fire Department Relief Association to conduct one-day off-site gambling at the following date and location is hereby approved:

April 26, 2025

Canby Fire Hall  
312 1<sup>st</sup> Street East  
Canby MN 56220

Adopted by the City Council of the City of Canby on this 5th day of March 2025.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Administrator

Chief Walker was present to discuss police department wages. After reviewing the comparison study, it was found that the City of Canby is 6.57% below average wage. Due to the shortage of officers, Walker feels the city needs to be competitive and make the starting wage an appealing number. He proposed a pay scale of Step 1: \$30.00 Step 2: \$31.65 Step 3: \$33.39 Step 4: \$35.22. After further discussion, a motion was made by Hanson and seconded by Cram to approve the pay scale. All voted in favor. None voted against. The motion was carried.

Derrick Ruether was present to discuss the purchase of a grain vac and trailer for the fire department. They have received enough donations and/or pledges to cover the cost of both pieces. A motion was made by Cram and seconded by Hanson to move forward with the purchase of the grain vac in the amount of \$28,308.78 and trailer in the amount of \$8,100.00. All voted in favor. None voted against. The motion was carried.

The 2025 fire rates were presented. Rates went from \$183.39 in 2023 to \$191.08 in 2024 due to the purchase of a new fire truck in 2024. A motion was made by Hanson and seconded by Kack to approve the 2025 fire rates. All voted in favor. None voted against. The motion was carried.

A temporary liquor license application for St. Peter's was reviewed. A motion was made by Kack and seconded by Cram to approve the temporary liquor license application. All voted in favor. None voted against. The motion was carried.

With a vacancy on the Planning Commission board, the city received an interest form from Krystle Thovson. A motion was made by Hanson and seconded by Kack to appoint Krystle Thovson to fill the vacancy on the Planning Commission board. All voted in favor. None voted against. The motion was carried.

The February vendor transactions were received. A motion was made by Kack and seconded by Hanson to approve the February vendor transactions in the amount of \$285,549.72. All voted in favor. None voted against. The motion was carried.

An administrator's report was provided. Donation letters have gone out for new playground equipment at Central Park. The city has a goal to raise \$75,000.00 in donations. Airport Manager Matt Wagner is looking for volunteers to help during the air show in June. Canby clean-up days will be the first weekend of May.

A motion was made by Hanson and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

---

Nancy Bormann, Mayor

ATTEST:

---

Bonnie Merritt, City Administrator