

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on February 19th, 2025, at 6pm.

Members: Nancy Bormann, Diana Fliss, Marisa Kack, Susan Cram, Denise Hanson

Absent: None

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Josh Van Klompenburg
Krystle Thovson
Jeff Hemish
Adam Kasel
Ethan Thovson
Sheila Krohse

Virtually Attending:
None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss and seconded by Cram to approve the agenda with the addition of Resolution No. 2025-02-19-1. All voted in favor. None voted against. The motion was carried.

The council minutes from the February 5th meeting were reviewed. A motion was made by Kack and seconded by Fliss to approve the February 5th minutes. All voted in favor. None voted against. The motion was carried.

Council member Fliss presented information that was discussed at the Planning Commission meeting prior to the council meeting. The 1st item on the agenda was a request for a variance from Jordan Kruse for his property located at 807 Haarfager Ave N. The Planning Commission made a recommendation for approval of the variance. A motion was made by Kack and seconded by Hanson to approve the variance. All voted in favor. None voted against. The motion was carried.

The 2nd item discussed was a request from Helena Agri Enterprise, LLC to install new anhydrous ammonia tanks, risers, scale, and a 10x12 scale building on their property. A motion was made by Hanson and seconded by Cram to approve this request contingent on the proper permits being obtained from the FAA and State of Minnesota. All voted in favor. None voted against. The motion was carried.

The council was informed that Blaine Merritt resigned from the Planning Commission. City administrator Bonnie Merritt will reach out to a couple candidates that may be interested in filling the vacancy.

Sheila Krohse was present to discuss the next phase of the pavement management plan. The next streets to be seal coated would be Haarfager Ave N., Ring Ave N., and a section of 10th street. A motion was made by Cram and seconded by Hanson to allow Sheila Krohse to begin advertising for bids in March with the anticipation of bid opening being April 1st and presented to council for approval on April 2nd. All voted in favor. None voted against. The motion was carried.

The MN Deed Small Cities Development Program application was discussed. The City of Canby was 1 of 36 proposals that have been considered “competitive”. The next step would be to authorize John Meyer to submit a full and final application. If awarded, the anticipated timeline includes formal approval in June 2025, completion of startup materials in August 2025, and program implementation beginning in September 2025. A motion was made by Hanson and seconded by Kack to authorize John Meyer to submit the full and final application. All voted in favor. None voted against. The motion was carried.

An administrator’s report was provided. City Administrator Bonnie Merritt informed council that the city was awarded an airport grant for \$32,500.00 to be used for a zero-turn mower. The council was also informed that the city is going to begin seeking donations to put towards new playground equipment at Central Park. 21 theater advertising contracts were received which is up from the previous 2022-2025 contract period. The Board of Appeals meeting has been set for April 23rd from 6:00-6:30pm. A quote was received from Leap Forward Technologies for a new phone system which was budgeted. A motion was made by Kack and seconded by Hanson to approve the quote from Leap Forward Technologies. All voted in favor. None voted against. The motion was carried.

A motion was made by Hanson and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

ATTEST:

Bonnie Merritt, City Administrator