

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on November 20th, 2024, at 6:00 pm.

Members: Nancy Bormann, Susan Cram, Diana Fliss, Denise Hanson, Marisa Kack

Absent: None

Visitors:

Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Josh Van Klompenburg
Josh Walker
Larry Hulzebos
Kevin Stadler
Krystle Thovson
Kaden Turbes
Rachel Fairchild
Sadie Skogen
Aliyah Rangaard
Haley Noyes
Natalie Stoks
Nohemi Diaz
Claire Stoks

Virtually Attending:

David Feilmeier
Eric

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss and seconded by Cram to approve the agenda with the addition of police department part-time help. All voted in favor. None voted against. The motion was carried.

The council minutes from the November 6th meeting we reviewed. A motion was made by Hanson and seconded by Cram to approve the November 6th minutes. All voted in favor. None voted against. The motion was carried.

The council minutes from the November 13th meeting we reviewed. A motion was made by Cram and seconded by Kack to approve the November 13th minutes. All voted in favor. None voted against. The motion was carried.

Resolution 2024-11-20-1 was reviewed. A motion was made by Fliss and seconded by Hanson to approve Resolution 2024-11-20-1. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2024-11-20-1

A Resolution Authorizing Lawful Gambling

WHEREAS Canby Fire Department Relief Association has applied to Minnesota Gambling Control Board for a premises permit to conduct one-day off-site gambling at the hereinafter named location in the City of Canby; and

WHEREAS Local approval of the location is required before such permit shall be issued:

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANBY That the premises permit of Canby Fire Department Relief Association to conduct one-day off-site gambling at the following date and location is hereby approved:

January 6, 2025

Canby Fire Hall
312 1st Street East
Canby MN 56220

Adopted by the City Council of the City of Canby on this 20th day of November 2024.

Mayor

Attest:

City Administrator

Resolution 2024-11-20-2 was reviewed. A motion was made by Fliss and seconded by Kack to approve Resolution 2024-11-20-2. All voted in favor. None voted against. The motion was carried.

RESOLUTION NO. 2024-11-20-2

Moved by _____ and Seconded by _____ that the following Resolution be adopted:

WHEREAS, the City of Canby, has received Federal financial assistance from the U.S. Department of Transportation (USDOT) for improvements at the Canby Municipal Airport; and

WHEREAS, as a condition of receiving this assistance, the City of Canby has signed an assurance that it will comply with the regulations of U.S. DOT, 49 CFR Part 26 regarding a Disadvantaged Business Enterprise (DBE) Program; and

WHEREAS, it is the policy of the City of Canby to ensure that DBE's, as defined in Part 26, have an equal opportunity to receive and participate in the USDOT assisted contracts at the Canby Municipal Airport; and

WHEREAS, it is necessary to officially adopt a DBE Program containing a Policy Statement to be included in the project manual for all federally funded projects.

NOW, THEREFORE, BE IT RESOLVED that the City of Canby officially adopts the attached *Disadvantaged Business Enterprise Program* and is hereby authorized to implement all aspects of the DBE Program for Federal DOT assisted projects; and

BE IT FURTHER RESOLVED that the City of Canby Administrator is hereby authorized to sign the official copy of the DBE Program.

CITY OF CANBY, MINNESOTA

Nancy Bormann, Mayor

ATTEST: _____
Bonnie Merritt, City Administrator

DATE: _____

Police Chief, Josh Walker, was present to discuss part time help and wages. Deputy Casey Namken has shown interest in assisting the City of Canby part-time to help fill a void of no police. Deputy Namken has requested \$31.50 per hour and a 2-hour call-out minimum on weekends. Chief Walker stated there will be no set schedule, but Deputy Namken would be available to assist when he has an opening in his schedule and felt this will help show police presence in the community. After further discussion, a motion was made by Hanson and seconded by Cram to approve the hire of Deputy Casey Namken. Hanson, Cram, and Kack voted in favor. Fliss abstained. None voted against. The motion was carried.

The following list of licenses to be approved was reviewed. A motion was made by Fliss and seconded by Hanson to approve the liquor and tobacco licenses for 2025. All voted in favor. None voted against. The motion was carried.

1. On Sale 3.2 Beer: Gzorkio's DBA P.K. Egan's
2. On Sale 3.2 Beer: Lancer Lanes
3. Off Sale 3.2 Beer: Casey's
4. On Sale Wine: Gzorkio's DBA P.K. Egan's
5. On Sale Wine: Lancer Lanes
6. On Sale & Sunday Liquor: Heroes
7. Off Sale: Canby Liquor & Beer, Inc.
8. Off Sale: Jim's Market
9. Tobacco: Ag Plus
10. Tobacco: Casey's
11. Tobacco: Canby Liquor & Beer, Inc.
12. Tobacco: Independent Oil
13. Tobacco: Dollar General

The 2025 Countryside Public Health tobacco agreement to provide compliance checks was reviewed. A motion was made by Fliss and seconded by Kack to approve the tobacco agreement. All voted in favor. None voted against. The motion was carried.

A fireworks permit for Hometown Holidays on December 8th was reviewed. A motion was made by Kack and seconded by Hanson to approve the permit. All voted in favor. None voted against. The motion was carried.

The 2025 budget was reviewed. This will be discussed further at the next meeting.

An administrator's report was provided. City Administrator, Bonnie Merritt, mentioned the city received a SHIP grant which will be used for 6 benches and 3 bike racks. A motion was made by Fliss and seconded by Cram to accept the grant in the amount of \$2,999.00. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Fliss to go into closed session per MN Stat. 13D.03, subd 1(b) Labor Negotiations. All voted in favor. None voted against. The motion was carried.

Closed session was had. A motion was made by Fliss and seconded by Hanson to return to open session.

No other business was discussed.

A motion was made by Kack and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

Bonnie Merritt, City Administrator

