

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on September 3rd, 2024, at 6:00 pm.

Members: Nancy Bormann, Marisa Kack, Susan Cram, Diana Fliss, Denise Hanson

Absent: None

Visitors: Bonnie Merritt, City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Josh Van Klompenburg
Krystle Thovson

Virtually Attending:
None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss and seconded by Kack to approve the agenda with the addition of an Administrator's report. All voted in favor. None voted against. The motion was carried.

The minutes of the August 8th meeting were reviewed. A motion was made by Kack and seconded by Hanson to approve the minutes from the August 8th meeting. All voted in favor. None voted against. The motion was carried.

A contract between the City of Canby and Yellow Medicine County Sherriff's Department was discussed. This contract would provide emergency on-call services in the event Canby has no available police officer on duty. Yellow Medicine County does not offer 24-hour coverage, which means between the hours of 3:00am and 7:00am, a Deputy would have to be called off duty to respond to a call in Canby. Per their collective bargaining agreement, this results in a three-hour minimum call out for deputies, at one and a half times their hourly rate. This also includes weekend hours where there are no Deputies scheduled for patrol.

For calls received during 3:00am and 7:00am, reimbursement to YMC Sherriff's Department would be at a rate of \$75.00 per deputy hour from the time of the call until the Deputy completes the call (including any follow-up to the call that occurs outside regular staff hours, if necessary). This shall include a minimum call out of three hours to conform with the Yellow Medicine County's Collective Bargaining Agreement.

For calls received during regular staffed hours, Canby shall reimburse YMC the sum of \$50.00 per hour per deputy. The first hour spent per deputy will not be charged to the city. If the call requires more than an hour of deputy time, the city will be charged \$50.00 per hour per deputy for the time necessary to complete the call and any necessary follow up. Travel time to and from the city will not be charged. A motion was made by Hanson and seconded by Fliss to approve the contract for on-call law enforcement services effective September 23rd, 2024. All voted in favor. None voted against. The motion was carried.

A fireworks permit for September 6th, 2024, was reviewed. A motion was made by Kack and seconded by Cram to approve the fireworks permit with the approval of the Fire Chief. All voted in favor. None voted against. The motion was carried.

Airport Resolution 2024-09-03-1 was reviewed. A motion was made by Fliss and seconded by Hanson to approve Resolution 2024-09-03-1. All voted in favor. None voted against. The motion was carried.

Rev. 5/2021

2024-09-03-1

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
AGENCY AGREEMENT FOR FEDERAL AIRPORT
EXPENSES REIMBURSEMENT**

It is resolved by the City of Canby as follows:

1. That the state of Minnesota Agreement No. 1049649,
"Grant Agreement for Federal Airport Expenses Reimbursement," for
State Project No. A8702-C3 at the Myers Field is accepted.
2. That the _____ and _____ are
(Title) (Title)
authorized to execute this Agreement and any amendments on behalf of the
City of Canby.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

The preliminary budget was discussed. This was tabled until the next meeting to allow more time to review the budget.

August 2024 vendor transactions were reviewed. A motion was made by Fliss and seconded by Kack to approve the August 2024 vendor transactions in the amount of \$1,302,943.99. All voted in favor. None voted against. The motion was carried.

Additional information from City Administrator, Bonnie Merritt, was presented. There is a vacancy on the Pioneerland Library Board. Council Member, Susan Cram, discussed there is a Canby resident who is interested in filling the vacancy. The appointment of Paulette Blair was tabled until more information about this board and vacancy is reviewed. Bonnie Merritt also notified the council that a Notice of Desire to Negotiate with the City of Canby and Supervisory bargaining unit was received and a Notice of Desire to Negotiate with the City of Canby and the IBEW bargaining unit was also received.

A motion was made by Hanson and seconded by Kack to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Nancy Bormann, Mayor

Bonnie Merritt, City Administrator