

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on July 9<sup>th</sup>, 2024, at 6:00 pm.

Members: Nancy Bormann, Marisa Kack, Susan Cram

Absent: Diana Fliss, Denise Hanson

Visitors: Bonnie Merritt, City Administrator  
Thalia Sik, Administrative Secretary  
Gerald Boulton, City Attorney  
Josh VanKlombenburgh, Canby News  
John Meyer

Virtually Attending:  
Brian Meyer  
David Feilmeier

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Cram to approve the agenda with the addition of a request from Chief Walker, appointing election judges, and open sealed bids for the Toro mowers advertised. All voted in favor. None voted against. The motion was carried.

The minutes of the June 18<sup>th</sup> meeting were reviewed. A motion was made by Kack and seconded by Cram to approve the minutes from the June 18<sup>th</sup> meeting. All voted in favor. None voted against. The motion was carried.

John Meyer was present to discuss a Small Cities Development Program grant opportunity to provide funding for residential and commercial rehabilitation projects. A motion was made by Kack and seconded by Cram to allow John Meyer to apply for the grant. All voted in favor. None voted against. The motion was carried.

John Meyer discussed a Demolition Loan Program. This program would help with the costs of demolishing blighted buildings on sites that have future development potential. A primary focus would be Ring Ave South. A motion was made by Cram and seconded by Kack to approve Resolution 2024-07-09-1. All voted in favor. None voted against. The motion was carried.

RESOLUTION #2024-07-09-1

BE IT RESOLVED that the **City of Canby** has approved the Demolition Loan application submitted to the Department of Employment and Economic Development (DEED) on July 9, 2024, by Housing and Redevelopment Authority of Canby for the **Ring Avenue South** site.

I certify that the above resolution was adopted by the city council on **July 9, 2024**.

\_\_\_\_\_  
Mayor  
**Attest:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

Airport Engineer, Brian Meyer was virtually attending to present the CIP. After attending an Airport Board meeting, the board requested two items to be added to the CIP. The first item would be to update the credit card reader for gas sales as the current one is becoming obsolete and costly to repair. It was also discussed to add and apply for a MnDOT Hangar Loan Fund project. The credit card system would be a State funded opportunity with a projected project date of 2025. The MnDOT Hangar Loan Fund project provides an 80% interest-free loan for building new hangars. This would have a projected project date of 2031. A motion was made by Kack and seconded by Cram to add these additional items to the CIP. All voted in favor. None voted against. The motion was carried.

A new equipment disposal/transfer form was reviewed. This form would allow the City to track items transferred, disposed, traded, sold, or lost/stolen. A motion was made by Cram and seconded by Kack to approve the form with the addition of an estimated value line. All voted in favor. None voted against. The motion was carried.

The Data Practices Policy was reviewed. A change to the data practices contacts was made. A motion was made by Kack and seconded by Cram to approve the change. All voted in favor. None voted against. The motion was carried.

Information was given regarding National Night Out on August 6<sup>th</sup>, 2024. This event will be held from 6:00pm-7:00pm.

A discussion was had regarding the August 2024 meeting dates. A date was set for August 8<sup>th</sup>, 2024, beginning at 6:00pm with no second meeting in July.

The council was informed Chief Walker requested a leave of absence tentatively starting sometime in September.

Election Judges (David Leppke, Jerry Clark, Mary Anne O'Reilly, Todd Mitchell, Linda Blackwelder, Sandra Hopper, Laurie Driessen, Arlene Lueders, Jennifer Thovson, Bonnie Merritt, Thalia Sik) for the August 13<sup>th</sup> Primary Election were appointed. A motion was made by Cram and seconded by Kack to appoint these election judges. All voted in favor. None voted against. The motion was carried.

Sealed bids were opened. The 328 Toro Diesel Mower was awarded to Independent Oil in the amount of \$3,000.00 and a bid for the 120 Toro Gas Mower was awarded to Todd Buys in the amount of \$250.00. A motion was made by Kack and seconded by Cram. All voted in favor. None voted against. The motion was carried.

June 2024 vendor transactions were reviewed. A motion was made by Kack and seconded by Cram to approve the June 2024 vendor transactions in the amount of \$403,262.10. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Cram to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

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Nancy Bormann, Mayor

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Bonnie Merritt, City Administrator