

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on May 7<sup>th</sup>, 2024, at 6:00 pm.

Members: Nancy Bormann, Marisa Kack, Denise Hanson, Diana Fliss

Absent: None

Visitors: Bonnie Merritt, Interim City Administrator  
Thalia Sik, Administrative Secretary  
Gerald Boulton, City Attorney  
Josh VanKlombenburgh, Canby News  
Susan Cram

Virtually Attending:  
None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss and seconded by Kack to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

The minutes of the April 17<sup>th</sup> meeting were reviewed. A motion was made by Kack and seconded by Hanson to approve the minutes from the April 17<sup>th</sup> meeting. All voted in favor. None voted against. The motion was carried.

The closeout grant adjustment notice was reviewed for the Small Cities Development Program. A motion was made by Fliss and seconded by Kack to close out the program.

The UMVRDC Vacancy was discussed. Council member, Denise Hanson, was previously on this board. No member was appointed to fill the vacancy and will be discussed again at a future meeting.

The Cybersecurity & Computer Use Policy was discussed. This policy was introduced but will be discussed at a future meeting after some language is updated to accommodate our current security procedures.

The Earned Sick and Safe Time Leave policy was discussed. A motion was made by Fliss and seconded by Hanson to approve the new ESST Policy. All voted in favor. None voted against. The motion was carried.

Food truck licensing fees were discussed. Our current policy requires a transient merchant license which costs \$150.00 for 30 days. There has been feedback regarding this policy, and some feel it's too costly and would like to see a short-term option with a lower fee. This will be discussed again at a future meeting when more information is gathered from surrounding communities.

There will be a closed meeting on Tuesday, May 21<sup>st</sup> to negotiate a contract for the City Administrator position with current Interim City Administrator, Bonnie Merritt.

Vendor transactions for April 2024 were reviewed. A motion was made by Fliss and seconded by Kack to approve the April 2024 vendor transactions in the amount of \$295,533.99. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Hanson to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

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Nancy Bormann, Mayor

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Bonnie Merritt, Interim City Administrator