

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on December 20, 2023, at 6:00 pm.

Members: Nancy Bormann, Marisa Kack, Diana Fliss

Absent: Denise Hanson

Visitors: Bonnie Merritt, Interim City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
Derrick Ruether, Fire Chief
Stephanie Assarsson, Canby News
Jason Weber
Damin Eilers
Ryah Beiningen
Zach Ourada
Colton Ruether
Liam MacArthur
Cheyenne Milbrandt
Ryan Siedschlag
Nicholas Full
Blake Regnier

Virtually Attending:
Andrew

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss and seconded by Kack to approve the revised agenda with the addition of the new sick and safe time policy and a discussion about the January meeting date. All voted in favor. None voted against. The motion was carried.

The minutes of the December 6th meeting were reviewed. A motion was made by Fliss and seconded by Kack to approve the minutes from the December 6th meeting. All voted in favor. None voted against. The motion was carried.

Derrick Ruether presented some information about the new 2024 Polaris Ranger for the Fire Department. The total cost of the unit is \$27,278.00 and will be paid using their fund-raising dollars. A motion was made by Fliss and Seconded by Kack to approve the purchase. All voted in favor. None voted against. The motion was carried.

Sheila Krohse was present to discuss a final pay request in the amount of \$213,158.31 for the Phase II & Phase III Infrastructure project. Kuechle Underground, Inc. has agreed to come back in the spring to finish up some final items on the punch list. A motion was made by Fliss and seconded by Kack to approve the final pay request in the amount of \$213,158.31. All voted in favor. None voted against. The motion was carried.

A Planning Commission recommendation was made for Damin Eilers. He requested a variance to move his existing detached garage and build a new garage in its place at 114 Poplar Ave N. A motion was made by Fliss and seconded by Kack to approve the variance. All voted in favor. None voted against. The motion was carried.

The city received an RFQ from Bolton and Menk and DGR Engineering for the Canby Municipal Airport. A motion was made by Fliss and seconded by Kack to approve DGR Engineering as the airport engineer. All voted in favor. None voted against. The motion was carried.

Brian Meyer – DGR Engineering discussed an updated airport capital improvement program for the Canby Municipal Airport. He mentioned the crack repair and surface treatment project was pushed back to 2025 because the current surface is still in good condition. A motion was made by Fliss and seconded by Kack to adopt the CIP as presented. All voted in favor. None voted against. The motion was carried.

Brian Meyer also discussed an Aeronautics Equipment Grant opportunity. A motion was made by Fliss and seconded by Kack to allow Brian Meyer – DGR Engineering to apply for this grant for a new tractor mower in the amount of \$38,000.00. All voted in favor. None voted against. The motion was carried.

Resolution 2023-12-20-1 Past Due Billings was reviewed. A motion was made by Fliss and seconded by Kack to approve Resolution 2023-12-20-1. All voted in favor. None voted against. The motion was carried.

RESOLUTION 2023-12-20-1

A RESOLUTION CERTIFYING PAST DUE BILLINGS TO THE YELLOW MEDICINE COUNTY AUDITOR FOR COLLECTION WITH PROPERTY TAXES

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed certification for unpaid charges for various services from the City of Canby; and

WHEREAS, such proposed list of customers who have delinquent charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute the certification against the parcels named herein.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Canby Minnesota, does certify for collection by the Yellow Medicine County Auditor the delinquent accounts as listed on Exhibit 1.

ADOPTED this 20th day of December.

Nancy Bormann, Mayor

ATTEST:

Interim City Administrator

The 2024 budget was discussed and approved. A motion was made by Fliss and seconded by Kack to approve the 2024 budget as presented. All voted in favor. None voted against. The motion was carried.

The 2024 Audit Contract in the amount of \$24,500.00 from Kinner & Company Ltd was discussed. A motion was made by Fliss and seconded by Kack to approve the contract. The Council would like to request proposals from different firms around August 2024 to compare prices. All voted in favor. None voted against. The motion was carried.

Budget amendments were discussed. The Council would like to know if the Auditors feel this step is necessary. A motion was made by Kack and seconded by Fliss to approve the budget amendments as presented. All voted in favor. None voted against. The motion was carried.

Vendor transactions from December 1st-19th were reviewed. A motion was made by Kack and seconded by Fliss to approve the December 1st-19th vendor transactions in the amount of \$344,508.87. All voted in favor. None voted against. The motion was carried.

Mayor, Nancy Bormann, mentioned the new Earned Sick and Safe Time law that is going into effect as of January 1, 2024. This law provides paid leave to employees who work in the state.

The January 2024 Council Meeting date was set to January 10th at 6pm.

A motion was made by Kack and seconded by Fliss to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Nancy Bormann, Mayor

Bonnie Merritt, Interim City Administrator