

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on October 4, 2023, at 6:00 pm.

Members: Nancy Bormann, Marisa Kack, Denise Hanson, Diana Fliss

Absent: None

Visitors: Bonnie Merritt, Interim City Administrator  
Thalia Sik, Administrative Secretary  
Gerald Boulton, City Attorney  
Brian Meyer, DGR Engineering  
David Feilmeier, DGR Engineering  
Josh Walker, Chief of Police  
Stephanie Assarsson, Canby News  
Logan Demmer  
Amy Demmer  
Gene Bies  
Nick Wagner  
Evan Engesmoe  
Brodryck Gravdal  
Braelyn Merritt  
Lacie Devos  
Sydney Hemish

Virtually Attending:  
Andrew

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Hanson and seconded by Fliss to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

The minutes of the September 12<sup>th</sup> meeting were reviewed. A motion was made by Kack and seconded by Hanson to approve the minutes from the September 12<sup>th</sup> meeting with a correction to the amount of excess tax increment received from \$338,082.00 to \$38,082.00. All voted in favor. None voted against. The motion was carried.

Brian Meyer with DGR Engineering was present to discuss the 2024 CIP. A Pavement Crack Repair & Surface Treatment project will begin in 2024. This service should help preserve the pavement for 6-8 years. A motion was made by Fliss and seconded by Kack to approve the 2024 CIP with the addition of listing the Pavement Crack Repair & Surface project in 2032 and to authorize Nancy Bormann or Bonnie Merritt to prepare, sign and submit an FAA Pre-Grant Application for this 2024 project. All voted in favor. None voted against. The motion was carried.

Josh Walker was present to discuss lateral wages. This would allow an officer with experience to begin at a higher step compared to one with no experience, e.g., an officer with 4 years of experience would start at step 2, an officer with 8 years of experience would start at step 4, etc. A

motion was made by Hanson and seconded by Fliss to approve lateral wages for the police department. All voted in favor. None voted against. The motion was carried.

A new server for City Hall was discussed. This was tabled as the Council would like a 2<sup>nd</sup> quote and a quote for labor to install a new server.

The CAT Loader for the Public Works department was discussed. A motion was made by Fliss and seconded by Kack to pay off the equipment using excess funds from the police department instead of leasing the equipment. All voted in favor. None voted against. The motion was carried.

The City Administrator position was discussed. Interviews will be conducted on October 17<sup>th</sup> if this date works for the chosen applicants (#1, #2, #4).

The utility assessment was discussed for Jesse Engesmoe. There was a malfunction in the fitting used on their water line during the street project. It was agreed to try to get the contractor, Kuechle Construction, to cover the cost of the repair in the amount of \$1,076.86 before assessing this to taxes.

Ordinance No.336 was introduced. A motion was made by Fliss and seconded by Hanson to introduce Ordinance No. 336, Ordinance Regulating the Use of Cannabis and Cannabis Derived Products in Public Places. All voted in favor. None voted against. The motion was carried.

The September vendor transactions were reviewed. A motion was made by Fliss and seconded by Kack to approve the September vendor transactions in the amount of \$256,666.37. All voted in favor. None voted against. The motion was carried.

Gene Bies was present to discuss ordinances not being enforced. This will be brought to Josh's attention.

A motion was made by Kack and seconded by Hanson to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

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Nancy Bormann, Mayor

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Bonnie Merritt, Interim City Administrator