

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on September 12, 2023, at 6:00 pm.

Members: Nancy Bormann, Marisa Kack, Denise Hanson

Absent: Diana Fliss

Visitors: Bonnie Merritt, Interim City Administrator
Thalia Sik, Administrative Secretary
Gerald Boulton, City Attorney
John Meyer
Stephanie Assarsson, Canby News

Virtually Attending:
None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Kack and seconded by Hanson to approve the agenda with the addition of a sealed bid for a '96 Chevrolet Pickup and the discussion of Council meeting dates. All voted in favor. None voted against. The motion was carried.

The minutes of the August 8th meeting were reviewed. A motion was made by Hanson and seconded by Kack to approve the minutes from the August 8th meeting. All voted in favor. None voted against. The motion was carried.

Melissa Streich presented the renewal of the Prairie Waters membership. A motion was made by Kack and seconded by Hanson to move forward with renewing the membership and reaching out to the EDA board to see if they will help cover a portion of the cost. All voted in favor. None voted against. The motion was carried.

John Meyer was present to discuss the decertification of TIF 1-6 and TIF 1-18. A motion was made by Kack and seconded by Hanson to decertify TIF 1-6 and 1-18 and approve Resolution No. 2023-09-12-02 and Resolution No. 2023-09-12-03. All voted in favor. None voted against. The motion was carried.

**CITY OF CANBY
STATE OF MINNESOTA**

Resolution No. 2023-09-12-02

**A RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT
FINANCING DISTRICT NUMBER 1-6 OF THE CITY OF CANBY**

WHEREAS, on August 18, 1997 the City of Canby the "Authority" in and for the City of Canby (the "City") created Tax Increment Financing District Number 1-6 (the "District") within Development District Number 1 (the "Project"); and,

WHEREAS, as of the date hereof all bonds and obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and,

WHEREAS, the Authority by this resolution to cause the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Canby, Minnesota that staff shall take such action as is necessary to cause the County Auditor of Yellow Medicine County to decertify the District as a tax increment district and to no longer remit tax increment payable 2024 from the District to the City.

DATED: _____

CITY OF CANBY, MINNESOTA

Mayor

ATTEST:

City Administrator

**CITY OF CANBY
STATE OF MINNESOTA**

Resolution No. 2023-09-12-03

**A RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT
FINANCING DISTRICT NUMBER 1-18 OF THE CITY OF CANBY**

WHEREAS, on July 9, 2001 the City of Canby the “Authority” in and for the City of Canby (the “City”) created Tax Increment Financing District Number 1-18 (the “District”) within Development District Number 1 (the “Project”); and,

WHEREAS, as of the date hereof all bonds and obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and,

WHEREAS, the Authority by this resolution to cause the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Canby, Minnesota that staff shall take such action as is necessary to cause the County Auditor of Yellow Medicine County to decertify the District as a tax increment district and to no longer remit tax increment payable 2024 from the District to the City.

DATED: _____

CITY OF CANBY, MINNESOTA

Mayor

ATTEST:

City Administrator

John Meyer stated the City of Canby received \$38,082 in excess tax increment in 2022 for financing district 1-4. As required by TIF statutes, the city should return \$23,294.00 to Yellow Medicine County in the December 2023 tax distribution. A motion was made by Kack and seconded by Hanson. All voted in favor. None voted against. The motion was carried.

Yellow Medicine County has requested a modification to clarify the duration of TIF 1-25. A motion was made by Kack and seconded by Hanson to approve Ordinance No. 2023-09-12-04. All voted in favor. None voted against. The motion was carried.

Member _____ introduced the following resolution and moved its adoption:

CITY OF CANBY

RESOLUTION NO. 2023-09-12-04

RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ADOPTION OF A
MODIFIED TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING
DISTRICT NO. 1-25

WHEREAS, on June 17, 1985 the City of Canby (City) established a city development district (Development District No. 1) pursuant Minnesota Statutes, Chapter 472A, now Sections 469.124 through 469.134, to promote development and redevelopment within an area of the City

which had not been developed to its full potential; and

WHEREAS, on September 3, 2013 the City also established a tax increment financing district (TIF District No. 1-25) within Development District No. 1 to assist a project which would not have occurred without public assistance; and

WHEREAS, the City wishes to modify the tax increment financing plan (Plan) for TIF District No. 1-25 to set the term of the district.

NOW, THEREFORE, BE IT RESOLVED By the City Council of the City of Canby, Minnesota as follows:

- 1 John W. Meyer is authorized and directed to prepare the modified Plan for TIF District No. 1-25.
- 2 . The city council shall hold a public hearing on the modified Plan on November 8, 2023 starting at 6:00 p.m. in the council chambers at city hall.
- 3 The John W. Meyer is authorized and directed to prepare a notice of the public hearing and cause the notice to be published in the official newspaper at least 10 days prior to the public hearing.
- 4 The John W. Meyer is authorized and directed to transmit a copy of the modified Plan to the county and school district with a notice of the time and place of the public hearing to be held before the city council.
- 5 The city staff and John W. Meyer are authorized and directed to take any and all other steps reasonably necessary in order to accomplish these purposes.

Dated: September 12, 2023.

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against same:

Whereupon said resolution was declared duly passed and adopted.

The preliminary budget was presented. A motion was made by Hanson and seconded by Kack to approve the preliminary budget. All voted in favor. None voted against. The motion was carried.

The preliminary levy was presented. A motion was made by Kack and seconded by Hanson to approve Resolution No. 2023-09-12-01 with a total tax levy amount of \$1,120,363.00. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY
RESOLUTION NO. 2023-09-12-01

State of Minnesota
County of Yellow Medicine County
City of Canby

Resolution Adopting the 2024 Preliminary Levy

Be it resolved by the Council of the City of Canby, County of Yellow Medicine, Minnesota that the following sums of money be levied in 2024, upon the taxable property in the City of Canby, for the following purposes:

General Fund	\$678,235.00
Fire Hall Inter-Fund Loan of 2014	\$10,629.00
2010 Infrastructure Bond	\$125,000.00
2014 Infrastructure Bond	\$125,000.00
2018 Infrastructure Bond	\$100,000.00
2016 Swimming Pool Bond	\$56,648.00
2018 GO Improvement Bond	\$9,851.00
HRA Levy	\$15,000.00
 Total Tax Levy	 \$1,120,363.00

Be it further resolved by the Council of the City of Canby that the Truth in Taxation Public Hearing be held on December 6th, 2023 at 6:00 P.M.

The City Administrator is hereby instructed to transmit a copy of this resolution to the auditor of Yellow Medicine County, Minnesota.

Adopted by the City Council for the City of Canby, Minnesota this 12th day of September, 2023.

Attest:

Nancy Bormann, Mayor

City Administrator

The HRA tax levy was discussed. A motion was made by Hanson and seconded by Kack to approve Resolution No. 2023-09-12-05. All voted in favor. None voted against. The motion was carried.

RESOLUTION NO. 2023-09-12-05
THE 2024 HOUSING AND REDEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Canby Housing and Redevelopment Authority was created on the 16th day of January, 1969 pursuant to Minnesota Statutes 469.001-469.047; and

WHEREAS, Minnesota Statutes, Section 469.033, subd. 6, specifically authorized the Canby Housing and Redevelopment Authority to levy against the taxable property of the City of Canby, Yellow Medicine County, Minnesota; and

WHEREAS, the special benefit tax levy authorized by Section 469.033, subd. 6 of HRA Act is separate and distinct from the City's levy and is not subject to levy limits.

NOW, THEREFORE BE IT RESOLVED by the City Council of Canby, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Canby Housing and Redevelopment as defined according to Minnesota Statutes: The final tax levy with a levy set to the maximum allowable for the Canby Housing and Redevelopment Authority.

ADOPTED THIS ____ DAY OF _____ 2023.

A motion was made by Kack and seconded by Hanson to approve the Public Works Supervisor contract. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Hanson to approve the recommendation of Wade Kuchta for the Heavy Equipment Operator position. If he rejects the offer, Jason, Public Works Supervisor, can move onto the next candidate. All voted in favor. None voted against. The motion was carried.

A motion was made by Hanson and seconded by Kack to approve the tobacco ordinance. All voted in favor. None voted against. The motion was carried.

The tennis court lighting was discussed. A motion was made by Kack and seconded by Hanson to approve Vlaminc Electric's bid in the amount of \$4,410.00 for Option #2. All voted in favor. None voted against. The motion was carried.

The August vendor transactions were reviewed. A motion was made by Kack and seconded by Hanson to approve the August vendor transactions in the amount of \$1,332,335.98. All voted in favor. None voted against. The motion was carried.

The sealed bid for the 1996 Chevrolet pickup was opened. A motion was made by Hanson and seconded by Kack to approve the sealed bid in the amount of \$300.00 from Leon Gehrking. All voted in favor. None voted against. The motion was carried.

Council meeting dates were discussed. The next meetings in October will be on October 4th and October 18th. The Council meetings will also be moved back to Wednesday's.

A motion was made by Kack and seconded by Hanson to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Nancy Bormann, Mayor

Bonnie Merritt, Interim City Administrator