

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on December 7, 2022 at 6:00pm.

Members: Nancy Bormann, Marisa Kack, Diana Fliss

Absent: Josh Bruning, Denise Hanson

Visitors:

Thalia Sik, Administrative  
Secretary  
Gerald Boulton, City  
Attorney  
Stephanie Assarsson, Canby  
News  
Derrick Ruether, Fire Chief  
Eric Diekmann  
Adriane Heiden  
Marlon Heiden  
Robin Heiden

Ryan Skorzewski  
Dereck Sovell  
Pat Stanley  
Brandt Eischens  
Lori Kollar  
Mike Kollar  
Sawyer Drietz  
Eugene Bies  
Beverly Bies  
Mark Kallhoff  
Dori Harms

Virtually Attending:

Andrew  
Greg Fox  
Caller 02  
B  
Unknown

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss to approve the agenda. The motion was seconded by Kack. All voted in favor. None voted against. The motion was carried.

Truth in Taxation Hearing was held where citizens were present to discuss their taxes and a general overview of our budget was provided.

The public hearing was closed.

The minutes from the November 16<sup>th</sup> meeting were reviewed. A motion was made by Fliss and seconded by Kack to approve the minutes from the November 16<sup>th</sup> meeting. All voted in favor. None voted against. The motion was carried.

Sheila Kroshe with Bolton & Menk was present to discuss a pavement management plan to maintain the streets of Canby. This management plan would help keep our new and existing roads in good condition and help the overall longevity.

Farm Lease Bids were reviewed and discussed. Robert Bjornson was the highest bidder with a bid of \$265.00 per acre. Bjornson's bid was accepted and City Attorney, Gerald Boulton, will

prepare a 3-year contract. A motion was made by Kack and seconded by Fliss. All voted in favor. None voted against. The motion was carried.

Derrick Ruether was present to provide an update on a new fire truck. The cost of this new fire truck is currently at \$336,000 and will qualify for a \$50,000 grant through the USDA.

2023 Audit Contract with Kinner & Company Ltd was discussed. A motion was made by Fliss and seconded by Kack to approve the audit contract with the request for proposals in 2024. All voted in favor. None voted against. The motion was carried.

Liquor/Cigarette Licenses were discussed. A motion was made by Fliss and seconded by Kack to approve the Cigarette Licenses and revisit the Liquor Licenses once background checks are completed. All voted in favor. None voted against. The motion was carried.

The vendor transactions were reviewed. A motion was made by Kack and seconded by Fliss to approve the November transactions totaling \$734,254.42. All voted in favor. None voted against. The motion was carried.

A special meeting was called for December 28<sup>th</sup> at 6:00pm originating at City Hall, Canby Minnesota for the Fire Truck Public Hearing. A motion was made by Fliss and seconded by Kack. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Kack to adjourn the meeting and to go into closed session for the Evaluation of the Performance of City Administrator under Minn. Stat. sec. 13D.05, subd. 3(a). All voted in favor. None voted against. The motion was carried.

The meeting was reopened. A motion was made by Kack and seconded by Fliss to approve the leave request of City Administrator, Rebecca Schrupp. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Fliss to appoint Bonnie Merritt as the temporary City Administrator during the leave of City Administrator, Rebecca Schrupp. All voted in favor. None voted against. The motion was carried.

A motion was made by Kack and seconded by Fliss to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

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City Administrator

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Mayor