

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on September 21, 2022 at 6:00 pm.

Members: Nancy Bormann, Dillan Meyer, Marisa Kack, Denise Hanson

Absent: Diana Fliss

Visitors: Rebecca Schrupp, City Administrator
Gerald Boulton, City Attorney
Stephanie Assarsson, Canby News
Sheila Kroshe, City Engineer
Josh Bruning
Hailey Lokken
Cady Wahl
Jayelyn Mamer

Virtually Attending: None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Meyer to approve the agenda with the addition of a Resolution for an Interfund Loan and the cemetery. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

The minutes from the September 7 meeting were reviewed. A motion was made by Meyer and seconded by Kack to approve the minutes from the September 7 meeting. All voted in favor. None voted against. The motion was carried.

The HRA levy was reviewed. A motion was made by Hanson and seconded by Kack to approve the Resolution 2022-09-21-01 with the HRA levy in the amount of \$15,000.00. All voted in favor. None voted against. The motion was carried.

RESOLUTION NUMBER 2022-09-21-01

THE 2023 HOUSING AND REDEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Canby Housing and Redevelopment Authority was created on the 16th day of January, 1969 pursuant to Minnesota Statutes 469.001-469.047; and

WHEREAS, Minnesota Statutes, Section 469.033, subd. 6, specifically authorized the Canby Housing and Redevelopment Authority to levy against the taxable property of the City of Canby, Yellow Medicine County, Minnesota; and

WHEREAS, the special benefit tax levy authorized by Section 469.033, subd. 6 of the HRA Act is separate and distinct from the City's levy and is not subject to levy limits.

NOW, THEREFORE BE IT RESOLVED by the City Council of Canby, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Canby Housing and Redevelopment as defined according to Minnesota Statutes: The

Canby City Council submits to the County Auditor of Yellow Medicine County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Canby Housing and Redevelopment Authority.

ADOPTED THIS 21 DAY OF SEPTEMBER 2022.

Nancy Bormann
Mayor

ATTEST:

Rebecca Schrupp
City Administrator

The Small Cities Program was discussed. No action was taken.

Sheila Kroshe shared that the sealcoating bids came back much higher than the engineer's estimate. A motion was made by Meyer and seconded by Hanson to reject all bids and rebid in the spring. All voted in favor. None voted against. The motion was carried. The pavement management plan is still being worked on. The project hasn't moved. If there is someone that knows anything on the theater sign, please have them reach out to her.

The theater 2 contract was reviewed. A motion was made by Kack and seconded by Hanson to approve the contract at a rate of \$325.00 per month backdating to August 1st and going through July 30th. All voted in favor. None voted against. The motion was carried.

The 2023 Preliminary Levy was reviewed. A motion was made by Kack and seconded by Hanson to approve the 2023 Preliminary Levy. All voted in favor. None voted against. The motion was carried.

Resolution 2022-09-21-2

City of Canby
2022-09-21

State of Minnesota
County of Yellow Medicine
City of Canby

Resolution Adopting the 2023 Preliminary Levy

Be it resolved by the Council of the City of Canby, County of Yellow Medicine, Minnesota that the following sums of money be levied in 2022, upon the taxable property in the City of Canby, for the following purposes:

General Fund	\$542,992.00
Fire Hall Inter-Fund Loan of 2014	\$10,629.00
2010 Infrastructure Bond	\$125,000.00
2014 Infrastructure Bond	\$125,000.00
2018 Infrastructure Bond	100,000.00
2016 Swimming Pool Bond	\$57,750.00
2018 GO Improvement Bond	10,271.00
Total Tax Levy	\$971,642.00

Be it further resolved by the Council of the City of Canby that the Truth in Taxation Public Hearing be held on December 7th, 2022 at 6:00 P.M.

The City Administrator is hereby instructed to transmit a copy of this resolution to the auditor of Yellow Medicine County, Minnesota.

Adopted by the City Council for the City of Canby, Minnesota this 21st day of September 2022.

Attest:

Mayor

City Administrator

A Resolution for an interfund loan was discussed. A motion was made by Meyer and seconded by Kack to approve Resolution 2022-09-21-3. All voted in favor. None voted against. The motion was carried.

STATE OF MINNESOTA
COUNTY OF YELLOW MEDICINE
CITY OF CANBY

RESOLUTION 2022-09-21-3
A RESOLUTION AUTHORIZING A LOAN BETWEEN FUNDS

WHEREAS, the City Council has authorized development financing activities, and

WHEREAS, temporary financing is needed to cover the cost to support development, and

WHEREAS, it would be more cost effective and efficient to provide the temporary financing from available fund balances rather than arranging from outside sources.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANBY, MINNESOTA:

1. The City Council hereby authorizes a temporary loan to the General Fund from the Water Fund to make such a loan.
2. Such temporary loan shall be in an amount up to \$360,000 plus accrued interest and be repaid beginning on December 30, 2025, for a term of 5 years with an interest rate of 4.00% from the date funds are transferred to the date repaid.

Adopted by the Board the 21st day of September, 2022.

Mayor

Attest: _____
City Administrator

The cemetery book project was discussed. Dave Rupp is working with City Staff to gather all the information into one location and put together the book. He has already taken pictures of the headstones for findagrave.com. He believes that the best way to finish this project is to put rows to the plots and blocks.

Meyer's resignation was discussed. A motion was made by Kack and seconded by Hanson to approve Meyer's resignation from the Council. All voted in favor. None voted against. The motion was carried.

A motion was made by Meyer and seconded by Hanson to approve Resolution 2022-09-21-4. All voted in favor. None voted against. The motion was carried.

RESOLUTION NO. 2022-09-21-4

RESOLUTION DECLARING THAT A VACANCY EXISTS ON THE CANBY CITY COUNCIL

Whereas, Dillan Meyer has resigned as Council of the City of Canby, effective September 22, 2022, and

Whereas, City of Canby Charter Chapter 2, Section 2.05 prescribes the procedure to be taken upon resignation of an elected official,

Therefore be it resolved, that the elective office of Alderman of the City of Canby is hereby declared to be vacant, and the council shall forthwith appoint an eligible person to fill the vacancy until the regular election occurring in 2022.

Passed by the Council of the City of Canby on this 21st day of September, 2022.

Nancy Bormann
Mayor

ATTEST:

Rebecca Schrupp
City Administrator

A motion was made by Hanson and seconded by Kack to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator