

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on March 2, 2022 at 6pm.

Members: Nancy Bormann, Denise Hanson, Dillan Meyer, Marisa Kack

Absent: Diana Fliss

Visitors: Gerald Boulton, City Attorney  
Rebecca Schrupp, City Administrator  
Aalex Hubin, Canby News  
Chris Husby, Public Works Director

Virtually Attending: John Meyer, Financial Advisor  
Brian Meyer, Airport Engineer

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Meyer to approve the agenda. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

The minutes of the February 16<sup>th</sup> meeting were reviewed. A motion was made by Meyer and seconded by Kack to approve the corrected February 16<sup>th</sup> minutes. All voted in favor. None voted against. The motion was carried.

John Meyer discussed the decertification of TIF District 1-29. A motion was made by Hanson to adopt Resolution 2022-03-02-1. All voted in favor. None voted against. The motion was carried.

**CITY OF CANBY**  
STATE OF MINNESOTA

Resolution No. 2022-03-02-1

**A RESOLUTION APPROVING THE DECRETIFICATION OF TAX INCREMENT  
FINANCING DISTRICT NUMBER 1-29 OF THE CITY OF CANBY**

WHEREAS, on July 18, 2017 the City of Canby the “Authority” in and for the City of Canby (the “City”) created Tax Increment Financing District Number 1-29 (the “District”) within Development District Number 1 (the “Project”); and,

WHEREAS, as of the date hereof all bonds and obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and,

WHEREAS, the Authority by this resolution to cause the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Canby, Minnesota that staff shall take such action as is necessary to cause the County Auditor of Yellow Medicine County to decertify the District as a tax increment district and to no longer remit tax increment payable 2023 from the District to the City.

DATED: March 2, 2022

CITY OF CANBY, MINNESOTA

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Mayor

ATTEST:

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City Administrator

The theater contract with MacDonald & Mack was reviewed. A motion was made by Hanson to approve the contract with MacDonald & Mack. The motion was seconded by Meyer. All voted in favor. None voted against. The motion was carried.

TIF 1-32 was discussed. A permit request has been started with the property on Ring and 9<sup>th</sup>. The other location is at where Olson Sanitation is and constructing a new facility.

The workforce housing project was discussed. Resolution 2022-03-02-2 was reviewed. A motion was made by Meyer and seconded by Kack to approve Resolution 2022-03-02-2. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY  
STATE OF  
MINNESOTA

Resolution No. 2022-03-02-2

A RESOLUTION APPROVING THE CREATION OF A TAX INCREMENT  
FINANCING DISTRICT FOR A WORKFORCE HOUSING PROJECT IN CANBY

WHEREAS, the city has received a request from a local employer to provide housing for their commuting employees and,

WHEREAS, the city meets the thresholds for the development of a workforce housing

project; and,

WHEREAS, the Housing and Redevelopment Authority of Canby has prepared a tax increment financing plan for the development of workforce housing.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Canby, Minnesota that it approves the creation of a Tax Increment Financing plan by the Housing and Redevelopment Authority of Canby for a workforce housing project.

DATED: March 2, 2022

CITY OF CANBY, MINNESOTA

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Mayor

ATTEST:

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City Administrator

Brian Meyer talked about the project for the airport pavement rehabilitation. The worst-case scenario would be that the City's share would be \$35,000.00. The advertisement for bids would go out tomorrow. Bids would come back on April 6<sup>th</sup>. The construction would be late August/September and a company would have a 30-day window to finish. A motion was made by Meyer and seconded by Hanson to approve the advertisement for bids. All voted in favor. None voted against. The motion was carried.

Chris Husby presented what his department is planning for the spring and the start of the summer months. He also presented prices for upgrades for the bathrooms at the city parks. A motion was made by Meyer to order the waterline and parts for the softball field park. The motion was seconded by Kack. All voted in favor. None voted against. The motion was carried.

The fire department rates to townships for 2022 were reviewed. A motion was made by Hanson and seconded by Meyer to approve the 2022 township fire rates. All voted in favor. None voted against. The motion was carried.

The tort liability was reviewed. A motion was made by Hanson and seconded by Kack to not waive tort liability limits. All voted in favor. None voted against. The motion was carried.

The February vendor transactions were reviewed. A motion was made by Meyer and seconded by Kack to approve the vendor transactions in the amount of \$308,196.45.

A motion was made by Hanson and seconded by Meyer to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

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Mayor

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City Administrator