

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on October 6, 2021 at 6pm.

Members: Nancy Bormann, Dillan Meyer, Denise Hanson and Alex Renaas

Absent: Diana Fliss

Visitors: Gerald Boulton, City Attorney
Rebecca Schrupp, City Administrator
Eric Diekmann, Police Chief
Chris Husby, Public Works Director
Sheila Kroshe, City Engineer
Aalex Hubin, Canby News
Dave Verhelst
Grace Drietz
Cameryn Ufkin
Alexis Wollum
Elysa Wollum
Aidyn Bruns
Mackenzie Janizeski
Aaron Bueltel
Rylee Sigler

Virtually Attending: Brian Meyer, Airport Engineer
John Meyer, Financial Advisor

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Meyer to approve the agenda as presented. The motion was seconded by Renaas. All voted in favor. None voted against. The motion was carried.

Minutes from the September 22nd meeting were reviewed. A motion was made by Renaas to approve the minutes and to note that the Special Meeting set for September 29th was canceled. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

Sarah Bednarek brought in a concern about the unmarked intersections at Walnut and 2nd and Walnut and 3rd. No action was taken.

Resolution 2021-10-6-1 was reviewed. A motion was made by Renaas and seconded by Meyer to approve Resolution 2021-10-6-1. All voted in favor. None voted against. The motion was carried.

**RESOLUTION NO. 2021-10-6-1
OF THE CITY OF CANBY, MINNESOTA
AUTHORIZING THE CREATION OF A JOINT AIRPORT ZONING BOARD**

AND APPOINTING MEMBERS TO THE JOINT ZONING BOARD

At a meeting of the Council of the City of Canby, Minnesota, hereinafter referred to as the Municipality, on the 6th day of October, 2021, Member Renaas seconded by Member Meyer, introduced the following resolution and moved its adoption.

WHEREAS, This Municipality owns and controls the Canby Municipal Airport;
and

WHEREAS, Portions of the airport hazard area adjacent to the airport are located
outside

the territorial limits of this Municipality but within the territorial limits of Yellow Medicine County, Hammer Township, Norman Township; and

WHEREAS, This Municipality deems it necessary and expedient to create a Joint Airport Zoning Board in cooperation with the above County and Townships, pursuant to Minnesota Statutes Section 360.063, Subdivision 3, and other applicable laws for the purpose of establishing, administering and enforcing zoning laws for the areas surrounding the airport and for the protection of the airport and the public; and

WHEREAS, The above statute provides that this Municipality has the right to appoint two persons to said Board (said persons should not be members of this Council); and

WHEREAS, Subdivision. 8 of Section 32 of the Appropriations Bill passed by the Minnesota Legislature effective July 1, 1973, provides that no moneys shall be expended by the Commissioner of Transportation of the State of Minnesota to improve and maintain an airport unless the governmental unit owning the airport has or is establishing a zoning authority for the airport.

NOW, THEREFORE, BE IT RESOLVED By the undersigned Municipality as follows:

1. That there is hereby created in cooperation with the above County and Townships, a

Joint Airport Zoning Board to be composed of representatives of the undersigned Municipality and representatives of the above County and Townships, pursuant to Minnesota Statutes Section 360.063, Subdivision 3.

2. That the undersigned Municipality hereby appoints (said persons should not be members of this Council) Matt Wagner and Dan Lutgen to be its representatives on said Board, said persons to serve for an indefinite term until they resign or are replaced by the undersigned Municipality.

ROLL CALL

Members voting aye: Meyer, Renaas, Hanson, Bormann

Members voting nay: None

Resolution declared passed: NANCY BORMANN, MAYOR

Signature:

I hereby certify that the foregoing resolution is a true and correct copy of the original resolution.

City Administrator

John Meyer presented a Contract for Private Development with Anhalt Properties, LLC. A motion was made by Meyer and seconded by Hanson to approve the Contract for Private Development with Anhalt Properties, LLC. All voted in favor. None voted against. The motion was carried.

Resolution 2021-10-6-2 was reviewed. A motion was made by Hanson and seconded by Renaas. All voted in favor. None voted against. The motion was carried.

RESOLUTION NO. 2021-10-6-2

**RESOLUTION AUTHORIZING THE ISSUANCE, ESTABLISHING
THE TERMS AND PROVIDING FOR THE SALE OF \$200,000
GENERAL OBLIGATION TAXABLE TAX INCREMENT
FINANCING BONDS, SERIES 2021A**

BE IT RESOLVED, by the City Council of the City of Canby, Minnesota (the “City”), as follows:

1. Authorization of Bonds. It is hereby found, determined, and declared to be necessary, and in the best interests of the City and its residents, that the City should issue \$200,000 General Obligation Taxable Tax Increment Bonds, Series 2021A (the “Bonds”), pursuant to Minnesota Statutes, Chapter 475, Section 469.178, Subdivision 2, for the purpose of providing funds to support tax increment financing expenditures for activities in City of Canby Tax Increment Finance District 1-31 (\$95,000) and City of Canby Tax Increment Finance District 1-32 (\$105,000).

2. Term and Conditions of the Bonds. The terms and conditions of the Bonds and the sale thereof are set forth in the Official Terms of Offering, a copy of which is attached hereto as Exhibit A. Each and all of the terms and conditions set forth in the Official Terms of Offering are adopted and confirmed as the terms and conditions of the Bonds and the sale thereof, and the City Council shall meet at the time and place fixed therein to consider the bids for the purchase of the Bonds.

3. Sale of the Bonds. John W. Meyer is authorized and directed to negotiate the sale of the Bonds as permitted by Minnesota Statutes, Section 475.60, Subdivision 2(2) and (9).

Adopted October 6, 2021.

Mayor

Attest:

City Administrator

John Meyer discussed the progress on the theater. He also discussed working on a grant for a ticket booth. A motion was made by Meyer and seconded by Renaas to have John work on a grant for the original doors and ticket booth. All voted in favor. None voted against. The motion was carried.

A pay application for the theater project was reviewed. A motion was made by Hanson and seconded by Renaas to approve the pay application in the amount of \$20,121.92 to Advanced Masonry Restoration. All voted in favor. None voted against. The motion was carried.

Husby brought forward a request to purchase a 2004 Sterling plow truck. A motion was made by Meyer and seconded by Renaas to purchase the 2004 Sterling L8500 plow truck with wing blade and sander for \$33,000.00. All voted in favor. None voted against. The motion was carried.

As the work started on the back of the building, there were more bricks and the extent was more damaging than first thought. A quote from Bradco Restoration for work being done on the back of City Hall was reviewed. A motion was made by Meyer and seconded by Renaas to approve the proposal for the work with using cement blocks in the amount of \$26,430.00. All voted in favor. None voted against. The motion was carried.

Kroshe shared the progress of the project. All of the seeding should be done. Kuechle Underground was here and did some of the minor punch list items. The catch basin at 9th and Haarfarger will be done in the next few weeks, with French Lake following behind. The theater sign is still not fixed. This may be a payout. Kroshe has been working on the Verizon project and the demo site.

The American Relief Plan funds were reviewed. Meyer would like to see what the departments deem essential and how we can achieve these if we have to budget.

The vendor transactions were reviewed. A motion was made by Meyer and seconded by Renaas to approve the September transactions in the amount of \$220,170.77. All voted in favor. None voted against. The motion was carried.

Schrupp gave an update on what the summer help worked on.

A motion was made by Renaas and seconded by Hanson to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator