

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on June 16, 2021 at 6pm.

Members: Nancy Bormann, Alex Renaas, Dillan Meyer, Diana Fliss, Denise Hanson, Dillan Meyer

attending virtually: None

Absent: None

Visitors: Gerald Boulton, City Attorney
Rebecca Schrupp, City Administrator
Sheila Kroshe, City Engineer
Aalex Hubin, Canby News
Derrick Ruether, Fire Chief
Eric Diekmann, Police Chief
Nathan Kinner, Auditor
John Meyer, Financial Consultant
Ben Shrunk
Dan VanDerostyne

Virtually Attending: None

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Fliss to approve the agenda. The motion was seconded by Meyer. All voted in favor. None voted against. The motion was carried.

Minutes from the June 1st meeting were reviewed. A motion was made by Meyer to approve the minutes with the correction of AJ to Renaas. The motion was seconded by Renaas. All voted in favor. None voted against. The motion was carried.

Chief Diekmann presented a resignation letter from Officer Ronning. His last day will be July 29th. Ronning will stay on as a part-time officer. A motion was made by Renaas to post the police job opening. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

An interviewing committee for both the police officer and administrative secretary was made up of Hanson and Meyer.

The Verizon agreement was reviewed. Schrupp will counter back to Verizon to shorten the term of the contract to 5 years and renegotiation in 2026 or have the increase of 2.5% annually. They would also like to see the language prior to approval.

The public hearing for Tax Increment Financing Plan 1-32 was open. John Meyer discussed what the TIF plan and projects. No one from the public had questions or discussion input. A motion was made by Fliss and seconded by Hanson to close the Public Hearing. All voted in favor. None voted against. The motion was carried.

A motion was made by Hanson and seconded by Fliss to approve Resolution 2020-06-16-1 A Resolution Adopting the Tax Increment Financing Plan for and the Creation of Tax Increment Financing District No. 1-32. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY

RESOLUTION NO. 2021-06-16-1

RESOLUTION ADOPTING THE TAX INCREMENT FINANCING PLAN FOR AND THE CREATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-32

BE IT RESOLVED By the City Council (the Council) of the City of Canby, Minnesota (the City) as follows:

Section 1. Recitals.

- 1.01. On June 17, 1985, the Council adopted a Development Program for Development District No. 1, pursuant to and in accordance with Minnesota Statutes Sections 469.124 through 469.134 (previously Chapter 472A).
- 1.02. It has been proposed that the City create a Plan for Tax Increment Financing District No. 1-32.
- 1.03. The Council has investigated the facts and has caused to create the Tax Increment Financing Plan (Plan) for Tax Increment Financing District No. 1-32.
- 1.04. The City has performed all actions required by law to be performed prior to the adoption of the Plan, including, but not limited to, notification of Yellow Medicine County and the Independent School District and holding a public hearing regarding the Plan upon such notice as is required by law.
- 1.05. The Plan is contained in a document entitled "Tax Increment Financing Plan, for Tax Increment Financing District No. 1-32, City of Canby" dated June 16, 2021, on file at city hall.
- 1.07. The City Council has fully reviewed the contents of the Plan and has on this date conducted a public hearing thereon at which the views of all interested persons were heard.

Section 2. Findings Relating to the Plan for Tax Increment Financing District No. 1-32.

- 2.01. It is found and determined that it is necessary and desirable for the sound and orderly development of the District and the City as a whole, and for the protection and preservation of the public health, safety, and general welfare, that the authority of the TIF Act be exercised by the City to create the Plan for Tax Increment Financing District No. 1-32.
- 2.02. It is further found and determined, and it is the reasoned opinion of the City, that

the actions proposed in the Plan for Tax Increment Financing District No. 1-32, could not reasonably be expected to occur solely through private investment within the reasonably foreseeable future and that therefore the use of tax increment financing is necessary to assist the project.

- 2.03. The expenditures proposed to be financed through tax increment financing are necessary to permit the City to realize the full potential of the District in terms of development intensity and tax base.
- 2.04. The creation of the Plan for Tax Increment Financing District No. 1-32 will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development of the tax increment financing district by private enterprise.
- 2.05. The Plan conforms to the plans for development of the City as a whole.
- 2.06. The City Council has relied upon the opinions and recommendations of its advisor and the personal knowledge of the members of the council in reaching its conclusions regarding the creation of the Plan.
- 2.07. Tax Increment Financing District No. 1-32 is a redevelopment tax increment financing district within the meaning of Minnesota Statutes Section 469.174, Subd. 10.

Section 3. Approval of the Tax Increment Financing Plan.

- 3.01. The Plan for Tax Increment Financing District No. 1-32 is hereby adopted and the district is hereby created.
- 3.02. The advisor is authorized and directed to file a copy of the Plan for Tax Increment Financing District No. 1-32 with the Minnesota Department of Revenue and the State Auditor Office.

Dated: June 16, 2021.

Mayor

ATTEST:

City Administrator

A motion was made by Fliss and seconded by Renaas to approve Resolution 2021-06-16-2 A Resolution Authorizing a Loan Between Funds. All voted in favor. None voted against. The motion was carried.

STATE OF MINNESOTA

COUNTY OF YELLOW MEDICINE
CITY OF CANBY

RESOLUTION 2021-06-16-2
A RESOLUTION AUTHORIZING A LOAN BETWEEN FUNDS

WHEREAS, the City Council has authorized tax increment financing activities in district 1-32,
and

WHEREAS, temporary financing is needed to cover the cost to support redevelopment, and

WHEREAS, it would be more cost effective and efficient to provide the temporary financing
from available fund balances rather than arranging from outside sources.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
CANBY, MINNESOTA:

1. The City Council hereby authorizes a temporary loan to the Tax Increment Financing Fund from the Sewer Fund to make such a loan.
2. Such temporary loan shall be in an amount up to \$240,000 plus accrued interest and be repaid beginning on June 1, 2023 for a term of 5 years with an interest rate of 4.00% from the date funds are transferred to the date repaid.

Adopted by the Board the 16th day of June, 2021.

Mayor

Attest: _____
City Administrator

Nathan Kinner presented the 2020 audit. A motion was made by Fliss and seconded by Meyer to accept the audit as presented. All voted in favor. None voted against. The motion was carried.

Kroshe gave an update on the punchlist, specifically the lawns. The plan is to have Kuechle's come and finish, but it will not be until there are lower temps and some rain. A mailer will go out to those in the project area letting them know the plan for lawns.

Public Facilities were discussed. Fire Chief Ruether discussed how they would like to still use the facility for their fire department events and to have alcohol at the hall. They are looking into developing policies on code of conduct and alcohol related. At the next meeting a draft of a policy for the fire hall will be looked at.

A motion was made by Meyer to adjourn the meeting. The motion was seconded by Renaas. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator