

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on January 11, 2022 at 6pm.

Members: Nancy Bormann, Dillan Meyer, and Diana Fliss

Absent: Denise Hanson

Visitors: Gerald Boulton, City Attorney
Rebecca Schrupp, City Administrator
Aalex Hubin, Canby News
Marisa Kack

Virtually Attending: Eric Diekmann

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Meyer to approve the agenda. The motion was seconded by Fliss. All voted in favor. None voted against. The motion was carried.

The minutes of the December 22 meeting were reviewed. A motion was made by Fliss and seconded by Meyer to approve the December 22 minutes. All voted in favor. None voted against. The motion was carried.

Resolution 2022-01-11-1 was reviewed. A motion was made by Fliss and seconded by Meyer to approve Resolution 2022-01-11-1. All voted in favor. None voted against. The motion was carried.

Resolution 2022-01-11-1

A Resolution Designating Signatories for Financial Institution and the Powers and Limitations Thereof

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and Co-op Credit Union of Montevideo, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position:

Signature:

A. Nancy Bormann, Mayor

B. Diana Fliss, Alderman

C. Denise Hanson, Alderman

D. Rebecca Schrupp, City Administrator

E. Bonnie Merritt, Account Clerk

F. Thalia Sik Administrative Secretary

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or

replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.

3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 11th, 2022.

Attest:

Mayor

City Administrator

Resolution 2022-01-11-2 was reviewed. A motion was made by Fliss and seconded by Meyer to approve Resolution 2022-01-11-2. All voted in favor. None voted against. The motion was carried.

Resolution 2022-01-11-2

**A Resolution Designating Signatories for Financial Institution
and the Powers and Limitations Thereof**

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and First Security Bank Canby, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position:

Signature:

A. Nancy Bormann, Mayor

B. Diana Fliss, Alderman

C. Denise Hanson, Alderman

D. Rebecca Schrupp, City Administrator

E. Bonnie Merritt, Account Clerk

F. Thalia Sik, Administrative Secretary

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2

A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

6. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
7. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city’s account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
8. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
9. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
10. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer

the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 11th, 2022.

Attest:

Mayor

City Administrator

Resolution 2022-01-11-3 was reviewed. A motion was made by Meyer and seconded by Fliss to approve Resolution 2022-01-11-3. All voted in favor. None voted against. The motion was carried.

Resolution 2022-01-11-3

**A Resolution Designating Signatories for Financial Institution
and the Powers and Limitations Thereof**

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and State Bank of Taunton, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position:

Signature:

A. Nancy Bormann, Mayor

B. Diana Fliss, Alderman

C. Denise Hanson, Alderman

D. Rebecca Schrupp, City Administrator

E. Bonnie Merritt, Account Clerk

F. Thalia Sik, Administrative Secretary

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

11. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
12. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
13. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in

this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

14. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
15. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 11th, 2022.

Attest:

Mayor

City Administrator

The Official Designations were reviewed. A motion was made by Meyer and seconded by Fliss to approve the Official Designations for 2022. All voted in favor. None voted against. The motion was carried.

**Canby City Council
Official Designations for 2022**

Name:

Designation:

Denise Hanson

Acting Mayor/Mayor Pro-tem

Gerald Boulton

City Attorney

Kinner & Company LTD

Public Accountant

Canby News

Official Newspaper

First Security Bank	Official Depository
Co-op Credit Union	Additional Depository
Minnesota Municipal Money Market Fund	Additional Depository
State Bank of Taunton	Additional Depository
Bolton & Menk	Engineering Firm
John W. Meyer Ehlers & Associates	Financial Advisor
<u>Committee Designation:</u>	<u>Council Representative:</u>
Canby HRA	Denise Hanson
Airport Board	Diana Fliss
Planning Commission	Nancy Bormann Diana Fliss
EDA	Nancy Bormann Denise Hanson
REC Board	Dillan Meyer

Resolution 2022-01-11-4 was reviewed. A motion was made by Meyer and seconded by Fliss to approve Resolution 2022-01-11-4. All voted in favor. None voted against. The motion was carried.

**City of Canby
Resolution 2022-01-11-4**

A Resolution Setting the Utility Rate Charges for the City of Canby for 2022

The City Council for the City of Canby does hereby ordain:

WHEREAS, the City has committed to funding its infrastructure replacement for future years through increased utility rate charges; and

WHEREAS, under the advisement of the utility rate study completed in 2021 the City is to increase its utility rates each year;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF CANBY;

The utility rate charges for the City of Canby for 2022 are updated to be as follows:

Water

Base Charge – \$18.41

Use Charge – \$0.00586 per gallon

Sewer

Base Charge – \$19.84

Use Charge – \$0.00343 per gallon

Storm Sewer

Base Charge – \$15.97

Garbage Rates

Jumbo Cans -- \$27.30

Large Cans -- \$18.42

Small Cans -- \$10.04

Passed by the City Council this 11th day of January, 2022.

Attest:

Mayor

City Administrator

The American Rescue Plan Act funds were reviewed. The items that the Council would like to move forward with at this time are:

- Putting Water in the Swimming Pool Park
- Electric updates at the Campground at Nellie's Park
- Ventilation of Park Bathrooms
- 1 mobile generator with 3 different hook ups
- Update the Bathrooms at City Parks
- ARMER Signal Booster
- Safeguards and Security Windows for PD office
- Repay Ourselves Back for Ehlers check

Schrupp will get new quotes for these and bring them back for Council.

Schrupp brought 2 quotes for the airport sign. A motion was made by Fliss and seconded by Meyer to approve the quotes from Wilke Wraps in the amount of \$416.65. All voted in favor. None voted against. The motion was carried.

Our 2nd meeting in April will be moved to the 3rd Tuesday in April, April 19th, for the Board of Appeals and Equalization meeting.

The City received a \$500.00 donation for part of a tree down by Lake Sylvan. The Chamber will also put funds into the trees.

Goals from Schrupp were given and the Council was asked to think of their goals for the City this year.

The vendor transactions for December 23rd-December 31st were reviewed. A motion was made by Meyer to approve the vendor transactions for December 23rd-December 31st in the amount of \$943,101.94. All voted in favor. None voted against. The motion was carried.

A motion to go into closed session per MN Stat. 13D.03, subd 1(b) Labor Negotiations was made by Fliss and seconded by Meyer. All voted in favor. None voted against. The motion was carried.

A motion was made by Meyer and seconded by Fliss to close the closed session and go back into an open meeting. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Meyer to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator