

A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on December 8, 2021 at 6pm.

Members: Nancy Bormann, Dillan Meyer, and Diana Fliss

Absent: Denise Hanson

Visitors: Gerald Boulton, City Attorney  
Rebecca Schrupp, City Administrator  
Aalex Hubin, Canby News  
Sheila Kroshe, City Engineer  
Mackenzie Evjen  
Krystal Eischens  
Lydia Thompson  
Rohan Venkatesan Villa  
Julie Van Wyk  
Zoya Van Wyk  
Parker Verhelst  
Jeremy Stokes  
Hanna Stoks  
Brenda Steele  
Sata Steele  
Olivia Vogt

Virtually Attending: Eric Diekmann  
Matt Wagner, Airport Manager

The regular Council meeting was called to order.

The agenda was reviewed. A motion was made by Meyer to approve the agenda with the additions of vendor transactions. The motion was seconded by Fliss. All voted in favor. None voted against. The motion was carried.

The winners of the Fair Housing Poster Contest were awarded. The winners were:

Kindergarten: Adalyn Hanson

1<sup>st</sup>: Sara Steele

2<sup>nd</sup>: Austin Victor

3<sup>rd</sup>: Ella Beutler

4<sup>th</sup>: Hanna Stoks

5<sup>th</sup>: Addison Full

6<sup>th</sup>: Zoya Van Wyk

The Truth in Taxation Hearing was open. The budget and levy were explained. No one from the public brought forward any questions.

The minutes of the November 17<sup>th</sup> meeting were reviewed. A motion was made by Fliss and seconded by Meyer to approve the corrected minutes. All voted in favor. None voted against. The motion was carried.

The minutes from the November 30<sup>th</sup> meeting were reviewed. A motion was made by Meyer and seconded by Fliss to approve the minutes from the November 30<sup>th</sup> meeting. All voted in favor. None voted against. The motion was carried.

Matt Wagner discussed the airport hangar doors. After the last approval on October 20, 2021, Schweiss came out and measured for a final quote. The opening was more than estimated on the first quote and extra sheeting because of how the doors would be hung, which lead to a higher cost. With insurance only able to pay the cost of a similar door that is there and not more, if we went with the better Schweiss doors we are looking at a \$8,511.67 upcharge. A motion was made by Meyer and seconded by Fliss to approve the Schweiss doors with the understanding that we will pay out of pocket \$8,511.67. All voted in favor. None voted against. The motion was carried.

Wagner discussed the lights at the airport. There are some runway lights that the State came out and looked at. There is a kit that we have to get in order to fix the lights. A motion was made by Meyer and seconded by Fliss to approve the kit in the amount of \$2,393.10. All voted in favor. None voted against. The motion was carried.

The airport sign was discussed. Wagner got 1 quote. Schrupp is getting one from Wilke.

Sheila Kroshe discussed where the year is ending with the project. The major items left are 9<sup>th</sup> and Haarfarger catch basin, the pavement issues on 5<sup>th</sup> Street, and the theater sign. In the spring, the yards will be walked again.

Resolution 2021-12-8-1 was reviewed. A motion was made by Fliss and seconded by Meyer to approve Resolution 2021-12-8-14. All voted in favor. None voted against. The motion was carried.

**CITY OF CANBY, MINNESOTA  
RESOLUTION 2021-12-8-1**

**RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 40 million and killed over 656,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

**WHEREAS**, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

**WHEREAS**, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

**WHEREAS**, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included **\$65 billion in recovery funds for cities across the country.**

**WHEREAS**, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

**WHEREAS**, \$105.81 per capita based on 2019 Census data has been allocated to the City of Canby (“City”) pursuant to the ARPA (“Allocation”).

**WHEREAS**, \$88,410.12 has been received in August 2021 by the City of Canby (“City”) pursuant to the ARPA (“Allocation”). The second payment will be distributed in 2022.

**WHEREAS**, \$2,895.19 of addition funds have been received by the City of Canby on November 23, 2021 due to remaining un-requested funds being reallocated pursuant to the ARPA. The second payment will be distributed in 2022

**WHEREAS**, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

**WHEREAS**, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

**WHEREAS**, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANBY, YELLOW MEDICINE COUNTY, MINNESOTA AS FOLLOWS:**

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury’s guidance.
2. City staff, together with the Mayor and the City Administrator are hereby authorized to take any actions necessary to receive the City’s share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.
3. City staff, together with the Mayor and the City Administrator are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Whereupon said Resolution No. 2021-12-8-1 was declared duly passed and adopted this 8<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
Nancy Bormann  
Mayor

Attest: \_\_\_\_\_  
Rebecca Schrupp  
City Administrator

Questions regarding garbage cans overflowing and the use of orange garbage bags were discussed. Schrupp will connect with Olson Sanitation about brainstorming ideas for overflowing garbage cans. Possibly sending out letters to those who have a garbage that is overflowing was discussed.

The vendor transactions for November were reviewed. A motion was made by Fliss and seconded by Meyer to approve the November transactions in the amount of \$331,506.73. All voted in favor. None voted against. The motion was carried.

A motion to go into close session per MN Stat. 13D.03, subd 1(b) Labor Negotiations was made by Fliss and seconded by Meyer. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Meyer to close the closed session and go back into an open meeting. All voted in favor. None voted against. The motion was carried.

A motion was made by Fliss and seconded by Meyer to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

---

Mayor

---

City Administrator