

A regular meeting was held virtually with the meeting originating at City Hall, Canby Minnesota on May 6, 2020. Physically present were Rebecca Schrupp. Virtually attending were: Nancy Bormann, Denise Hanson, Eugene Bies, Casey Namken, Gerald Boulton, Joshua Theis, Sheila Kroshe, Brian Meyer, Isaiah Keating, Blaine Merritt, Dori Harms, Reed Frazeur, Eric Diekmann, Steve Maas, James Ries, Greg Fox

Members: Nancy Bormann, Denise Hanson, Eugene Bies, and Casey Namken

Absent: Frank Maas,

Visitors: Rebecca Schrupp, City Administrator  
Gerald Boulton, City Attorney  
Joshua Theis, Canby News  
Sheila Kroshe, Bolton & Menk  
Brian Meyer, DGR Engineering  
Isaiah Keating, Police Chief  
Dori Harms  
Reed Frazeur  
Steve Maas  
Eric Diekmann  
James Ries  
Greg Fox

The regular Council meeting was called to order.

The minutes of the April 21, 2020 meeting. A motion was made by Bies to approve the minutes of the April 21, 2020 meeting. The motion was seconded by Namken. A roll call vote was taken. Bormann, Bies, and Namken voted in favor. None voted against. Hanson was not on the call yet. The motion was carried.

Brian Meyer gave an update on the April 28<sup>th</sup> bid letting. Resolution 2020-05-06-1 was reviewed. A motion was made by Namken to approve Resolution 2020-05-06-1. The motion was seconded by Hanson. A roll call vote was taken. Bormann, Bies, Namken, and Hanson all voted in favor. None voted against. The motion was carried.

**RESOLUTION NO. 2020-05-06-1**  
**City of Canby, Minnesota**

WHEREAS, the City of Canby, Minnesota has published notices and conducted a bid letting for the Taxiway Turn-Around Project at the Canby Municipal Airport (Federal Aviation Administration (FAA) Airport Improvement Program Grant Project 3-19-0144-014-2020), herein referred to as the Project, and

WHEREAS, plans, specifications and cost estimates have been prepared by DGR Engineering for the project, and

WHEREAS, a bid letting was held on April 28<sup>th</sup>, 2020 for the project .

NOW, THEREFORE, BE IT RESOLVED that the City of Canby, Minnesota:

1. The bid of Duininck Inc. of Prinsburg, Minnesota in the amount of \$397,082.34, for the construction of the Project as described in the plans and specifications, is hereby accepted, the same being the lowest responsive bid received for said work.
2. Authorizes the Mayor to sign and submit FAA and MnDOT grant application materials, and authorizes the Mayor to execute the FAA and MdDOT Grant Agreements.
3. Authorizes the Mayor to sign DGR Task Order #2 (construction phase engineering services agreement) for the Project subject to FAA approval of the same.
4. Authorizes the Mayor to execute the construction contract accepted above, contingent upon executing the FAA Grant Agreement for the construction of said improvements, and to issue a Notice of Award and Notice to Proceed to Contractor.

Passed and approved this 6 day of May, 2020.

CITY OF CANBY, MINNESOTA

\_\_\_\_\_  
Nancy Bormann, Mayor

ATTEST:

\_\_\_\_\_  
Date

Sheila discussed what was going on with the project.

The Planning Commission recommendations for the special use permit for Antelope Hills Church and the variance for Chuck Knollenberg's percentage of lot coverage were reviewed. A motion was made by Hanson to approve the special use permit for Antelope Hills Church. The motion was seconded by Namken. A roll call vote was taken. Bormann, Bies, Namken, and Hanson all voted in favor. None voted against. The motion was carried.

A motion was made by Hanson to approve the variance for the % of lot coverage for Chuck Knollenberg. The motion was seconded by Namken. A roll call vote was taken. Bormann, Bies, Namken, and Hanson all voted in favor. None voted against. The motion was carried.

A conflict of interest letter from Blaine Merritt for the small cities program was noted.

109 East View Road was discussed. Schrupp will send a letter stating their options of bringing their request back to the Planning Commission.

The fireworks permit for graduation was reviewed. A motion was made by Namken to approve the fireworks permit. The motion was seconded by Hanson. A roll call vote was taken. Bormann, Bies, Namken, and Hanson all voted in favor. None voted against. The motion was carried.

The alley behind The Gift was discussed. This is tabled until after information on how the other alleys/parking lots uptown were done in the previous project.

Eric Diekmann discussed his alley and wants storm sewer to be put in his alley.

COVID-19 updates were heard. The committee met and talked about how to open City Hall safely. We are looking into costs for inserts into the doors with a pass-through. Also opening a doorway in between the 2 offices up front. The Governor extended his stay at home order until May 18<sup>th</sup>. The County approved not applying penalties and interest until July 15<sup>th</sup> to property tax owners who will out a form. The Council, along with business owner Blaine Merritt, discussed the hardships for businesses in Canby with the Governor's orders. A motion was made by Namken to send a letter up to the Governor on the importance of opening up rural MN. The motion was seconded by Bies. A roll call vote was taken. Bormann, Bies, Namken, and Hanson all voted in favor. None voted against. The motion was carried.

The vendor transactions for April were reviewed. A motion was made by Bies and seconded by Hanson to approve the April transactions in the amount of \$320,779.19. A roll call vote was taken. Bormann, Bies, Namken, and Hanson all voted in favor. None voted against. The motion was carried.

Sheila discussed the Lexington Extension and will send the design to Kuechle and get a change order cost.

The FEMA reimbursement for the 2019 flooding was received.

The discussion on a skate park and or dog park was discussed. No action taken.

The ditch North of the airport was discussed. No action was taken.

The ponds at Triangle Park were discussed. The possibility of looking into a control structure was discussed. The County 3 ditch and culvert were discussed. Schrupp will send a letter that we are requesting work to be done.

A motion was made by Bies to adjourn the meeting. The motion was seconded by Namken. A roll call vote was taken. Bormann, Bies, Hanson, and Namken voted in favor. None voted against. The motion was carried.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator